

**CARMELLA SABAUGH**

**MACOMB COUNTY CLERK/REGISTER OF DEEDS**

**10 NORTH MAIN STREET, MT CLEMENS, MI 48043 (586) 469-7927**

**SHERIFF DEED PAYOFF LETTER REQUEST FOR SHERIFF'S DEEDS/CLERK'S DEEDS**

*THIS FORM CAN BE DROPPED OFF OR MAILED TO THE MACOMB COUNTY REGISTER OF DEEDS OFFICE ALONG WITH A \$25.00 REQUEST FEE. PLEASE COMPLETE THE FORM, PROVIDING ALL **\*REQUIRED INFORMATION**. (BLANK REQUIRED FIELDS, OR INSUFFICIENT FEES, WILL NOT BE PROCESSED).*

**THE PAYOFF LETTER WILL BE TYPICALLY AVAILABLE 2 BUSINESS DAYS FROM THE DATE & TIME REQUESTED. (UNLESS SPECIAL ARRANGEMENTS ARE NECESSARY)**

\*Date & time of payoff letter request: \_\_\_\_\_

\*ORIGINAL MORTGAGOR \_\_\_\_\_  
(Person(s) who signed the MORTGAGE which is being foreclosed upon)

\*PROPERTY ADDRESS \_\_\_\_\_

\*PROJECTED DATE REDEEMING PROPERTY \_\_\_\_\_  
(Date of Redemption can only be calculated **within 30 days of request**)

SHERIFF'S DEED LIBER AND PAGE NUMBER (DATE OF SALE IS ACCEPTABLE IF LIBER AND PAGE ARE UNKNOWN)

**LIBER** \_\_\_\_\_ **PAGE** \_\_\_\_\_ **AND/OR** **\*DATE OF SALE** \_\_\_\_\_

\*Date to be picked up: \_\_\_\_\_

OR

\*Mail to: Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_

- ***Please note- Redemption can only be made by a party(s) authorized pursuant to MCLA 600.3240. MORTGAGOR/OWNER must present driver's license or proper ID, or a power of attorney will be requested, in order for the Register of Deeds office to accept a redemption check.***

\*Name & phone number of person requesting payoff letter \_\_\_\_\_

\*Name of company representing (If Applicable) \_\_\_\_\_

**FOR OFFICE USE ONLY**

Checked Computer for Affidavits filed:

Abandon  Insurance  Taxes  Transfer Tax  No Affidavits Filed  **Entry Book**

Date/Time Computer checked \_\_\_\_\_ Preparer's Initials \_\_\_\_\_