



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## **COMMISSIONERS**

Robert Stanley, Chairman  
William A. Froberg, Vice-Chairman  
Diane McGee, Commissioner

Carmella Sabaugh  
Macomb County Clerk

## **MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, December 11, 2013 - 9:00 A.M.  
County Clerk's Conference Room – 1<sup>st</sup> Floor

### AMENDED AGENDA

#### **1. CALL TO ORDER**

#### **2. ROLL CALL**

#### **3. ADOPTION OF AGENDA**

#### **4. MINUTES**

- a) Approval of the Minutes of the November 12, 2013 Civil Service Commission Meeting
- b) Approval of the Minutes of the December 4, 2013 Special Civil Service Commission Meeting

#### **5. PUBLIC PARTICIPATION**

#### **6. BUSINESS**

- Review Civil Service Commission 2013 Budget

#### **7. PERSONNEL**

- a) Review and approve Dispatcher Eligibility List
- b) Review and approve Correction Officer Eligibility List
- c) Review and approve Deputy Eligibility List
- d) Review and approve Law Enforcement Sergeant (Full) Eligibility List
- e) Review and approve Lieutenant Eligibility List
- f) Receive and file Termination Form and Vacant Position Authorization:
  - Steve Casey – Corrections Officer – Resigned 11/12/13
  - Brian Kozlowski Jr. – Lieutenant – Retired 6/28/13
- g) Receive and file Recommendation to Fill Vacant Position:
  - Anthony Paredes – Corrections Officer – Hired - Effective 12/9/13 \*  
(\*per memorandum from Debbie Keller dated 12/2/13 Anthony Paredes has declined the position)
  - Antoine Webb – Corrections Officer – Hired Effective 12/8/13
- h) Receive and file request for pre-employment physical and psychological examination **and** review Pre-Employment Physical and Psychological examination results for:
  - Bryan Munafa – Corrections Officer applicant

- Scott Taylor – Corrections Officer applicant
- i) Receive and file Memorandum to MCSO regarding Denial for Hire (2); Recommendation for Hire (2); and Review Pre-Employment Psychological Exams:
  - Anthony Paredes – Corrections Officer applicant – Recommend for Hire
  - Antoine Webb – Corrections Officer applicant – Recommend for Hire
  - Jennifer Downey – Corrections Officer applicant – Denial for Hire
  - Jessica Lavens – Dispatcher applicant – Denial for Hire

#### **8. OLD BUSINESS**

- a) Receive and file email from HFHS William Bowser indicating he will check into the issues of Henry Ford Health Systems representative to sign Business Agreement and return it to the Commission for their signatures and Commissioners waiting for invoices from HFHS for pre-employment physical exams (**TABLED FROM 11/12/13**)
- b) Receive and file letter dated November 12, 2013 from Civil Service Commission to HFHS William Bowser instructing HFHS to immediately begin utilizing urine drug tests and only utilize MCOLES authorized laboratories.

#### **9. NEW BUSINESS**

- a) Review and approve payment for Michael Vredevoogd PC Invoice Numbers 2013-11 for \$390.00 for (2) Pre-Employment Psychological Examinations for Anthony Paredes and Antoine Webb, dated 11/11/2013.
- b) Review components of oral boards and requirements for promotion to Dispatcher Supervisor as determined at December 4, 2013 Special Civil Service Commission Meeting.
- c) Review and approve 2014 Civil Service Commission meeting schedule.

#### **10. ADJOURNMENT**