



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## **COMMISSIONERS**

Robert Stanley, Chairman  
William A. Froberg, Vice-Chairman  
Diane McGee, Commissioner

Carmella Sabaugh  
Macomb County Clerk

## **MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, February 12, 2014 - 9:00 A.M.  
County Clerk's Conference Room – 1<sup>st</sup> Floor

### AMENDED AGENDA

#### **1. CALL TO ORDER**

#### **2. ROLL CALL**

#### **3. ADOPTION OF AGENDA**

#### **4. MINUTES**

- a) Approval of the Minutes of the January 8, 2014 Civil Service Commission Meeting

#### **5. PUBLIC PARTICIPATION**

#### **6. BUSINESS**

- Review Civil Service Commission 2014 Budget

#### **7. PERSONNEL**

- a) Review and approve Correction Officer Eligibility List
- b) Review and approve Deputy Eligibility List
- c) Review and approve Sergeant Eligibility List
- d) Receive and file Recommendation to Fill Vacant Position:
  - Scott Taylor – Corrections Officer – Hired Effective 01/05/2014
  - Bryan Munafo – Corrections Officer – Hired Effective 01/06/2014
- e) Receive and file Termination Form for:
  - Joey Harrell – Deputy – Resigned Effective 01/16/2014
  - Timothy Hill – Corrections Officer – Resigned Effective 01/17/2014
  - Kyle Kreger – Dispatcher – Resigned Effective 01/20/2014
- f) Receive and file request for pre-employment physical and psychological examination for:
  - Brett Rix – Corrections Officer
  - Darryl Sage – Corrections Officer
  - Dane Seltzer – Corrections Officer
  - Erik Simpson – Corrections Officer
  - Nicholas Elrod – Corrections Officer
  - Robert Kozlowski – Dispatcher
  - Stacey MacDonald - Dispatcher

- g) Review Pre-Employment Physical and Psychological examination results for:
- Sara Collins – Dispatcher
  - Scott DeMuynck – Corrections Officer
  - Nicholas Elrod – Corrections Officer
  - Anmar Gappe – Corrections Officer
  - Brett Rix – Corrections Officer
  - Andrew Ruddy – Corrections Officer
  - Darryl Sage - Corrections Officer
  - Dane Seltzer - Corrections Officer
  - Erik Simpson - Corrections Officer

## 8. OLD BUSINESS

- a) William Bowser, Business Manager, Henry Ford Health Systems stated he will check into the issue of Henry Ford Health Systems representative signing Business Agreement and return it to the Commissioners for their signatures. **(TABLED FROM 12/11/13)**

## 9. NEW BUSINESS

- a) Request from Sheriff Wickersham to address new Physical Agility Test by LCOPAT for Corrections Officers to replace MCOLES Physical Agility Test.
- b) Request from Sheriff Wickersham to waive Dispatcher Typing Test and Dispatcher Ergometrics Test for current Sterling Heights dispatchers.
- c) Appeal hearing for Corrections Officer applicant Jennifer Downey.
- d) Review and approve payment for Michael Vredevoogd PC Invoice Number **2014-1** for \$ 780.00 for (4) Pre-Employment Psychological Examinations for Sara Collins, Scott DeMuynck, Anmar Gappe, and Andrew Ruddy dated 1/24/14 **and** Invoice Number **2014-2** for \$195.00 for (1) Pre-Employment Psychological Examination for Erik Simpson dated January 31, 2014.
- e) Review procedure for pre-employment physical and psychological examinations. Commissioners to consider requiring that applicants pass physical pre-employment examination before being scheduled and sent for psychological pre-employment examination.
- f) Review procedure for applicants appealing the results of their pre-employment physical and psychological examination results.
- g) Receive and file letter to Benchmark Health PC / Henry Ford Health Systems requiring that they forward the actual drug screening results from MCOLES approved testing laboratory in addition to the current examination pass / fail results.
- h) Receive and file letter to Benchmark Health PC / Henry Ford Health Systems denying payment of \$430.00 invoice.
- i) Request from Benchmark Health PC / Henry Ford Health Systems to increase the fee for Pre-Employment Physical exams to \$130.00.
- j) Review process required by Macomb County Purchasing Department regarding switching providers / vendors, i.e. pre-employment physical and psychological examinations.
- k) Receive and file summary of Clerk / Commission / MCSO meeting of January 30, 2014 regarding Senior Secretary position.
- l) Receive and file letter regarding Chairman Robert Stanley overseeing February 20, 2014 Ergometric Test.
- m) Elect Civil Service Commission officers for calendar year 2014.

## 10. ADJOURNMENT