

HOW TO GET A MACOMB COUNTY MARRIAGE LICENSE

(Review these instructions for the method of applying.)

1. **COMPLETE THE AFFIDAVIT FOR LICENSE TO MARRY FORM IF YOUR CEREMONY WILL OCCUR WITHIN 33 DAYS.** (The information on the affidavit should match what is on your birth certificate. Only the state, or country, is needed for the parents' birthplace. Check the box indicating you received educational materials about sexually transmitted diseases, hiv/aids and prenatal care enclosed with this information.)

TO APPLY ONLINE OR IN PERSON:

2. Submit the application online, or download the form to apply in person at our website: (<http://clerk.macombgov.org/Clerk-VitalRecords-MarriageRecords>). Type form, or use black ink and print **clearly**.
 - a. If you submit an application online, we will print the affidavit when you come in.
 - b. If you have downloaded the application to fill out, bring the completed "Affidavit for License to Marry" to the Macomb County Clerk's Office at 40 N. Main, Mt. Clemens, 48043.
3. Only one person needs to apply, and has to be a Macomb County resident. Both parties are more than welcome.
4. Do not sign the Affidavit until you're in front of the Deputy Clerk. You will receive your marriage license the same day, but cannot use it for the first 3 days, unless you pay the Waiver fee which is an additional \$10.00.
5. Bring your Driver's license, or state photo identification card, that has your current address.
6. The cost for the marriage license is \$20.00, unless you need to waive the 3-day waiting period, which will be an additional \$10.00

TO APPLY VIA FAX, EMAIL, OR MAIL:

(If your ceremony will occur less than ten days from your application date, you will need to pick up the license).

1. To have an application emailed, or mailed to you, call 586-469-5205. Complete the "**Marriage License application cover form.**" Review Marriage License Requirements section. Also indicate how you will pay the application fee. ******IF THE MARRIAGE APPLICATION IS ILLEGIBLE, HAS INSUFFICIENT INFORMATION OR CONTAINS ERRORS, WE WILL REJECT YOUR APPLICATION AND YOU MUST APPLY IN PERSON******
2. Complete the "**Affidavit for License to Marry**" form.
3. The Macomb County resident must sign the Affidavit in front of a Notary Public before sending it in. If you are picking up the license, we can notarize the Affidavit in our office.
 - a. If the notarization is taking place outside of Michigan, you must obtain a notary certification from the notary and fax, email, or mail that along with the rest of the marriage packet. **IF YOU LIVE IN ONE OF THE FOLLOWING STATES, you DO NOT need to send in a notary certification: AL, AZ, AR, CA, CO, FL, GA, IL, IN, IA, KN, LA, ME, MD, MN, MS, NJ, OH, OK, OR, PA, RI, SD, TN, TX, VT, WV, WI.**
4. Return the affidavit, application cover form, and the Credit Card Payment Information form via one of the methods below:
 - a. You may FAX it to 877-443-9505. **Call the Clerk's Office at (586) 469-5205 after an hour to confirm the fax was received.**
 - b. Email to: vitalstaff@macombgov.org
 - c. You may MAIL it to: Macomb County Clerk
40 North Main
Mount Clemens, MI 48043-5656
Attention: Marriage
If you mail your Affidavit for License to Marry, you must call the Clerk's Office at (586) 469-5205 after seven (7) days of the mailing to confirm it was received.
7. **CAREFULLY REVIEW THE MARRIAGE LICENSE UPON RECEIPT** and the instructions enclosed. If a correction is needed due to a typing error made by the clerk's office, there is no charge to make the correction. If a correction is needed because the Affidavit for License to Marry form was incorrectly filled out, there is a \$5.00 charge that may be paid via cash, check or credit card. (To change a license after the marriage ceremony, you will have to open a circuit court case, pay a \$150 filing fee, and have a judge sign an order to correct the marriage license.)

If you have any questions or need assistance with this process, please call **586-469-5205**.
County Clerk Office Hours: Monday – Friday 8 a.m. - 4:30 p.m., Wednesdays until 7 p.m.

AFFIDAVIT FOR LICENSE TO MARRY

No. _____
(for office use only)

STATE OF MICHIGAN

Anticipated Wedding Date: _____

County of: **MACOMB**

City of Marriage: _____

The Undersigned, being duly sworn, depose(s) and say(s) that:

COUPLE INFORMATION

_____ and _____	
FULL NAME (First, Middle, Last) <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	FULL NAME (First, Middle, Last) <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
_____	_____
SURNAME ON BIRTH CERTIFICATE, IF DIFFERENT	SURNAME ON BIRTH CERTIFICATE, IF DIFFERENT
_____	_____
PRESENT AGE	DATE OF BIRTH
_____	_____
PRESENT AGE	DATE OF BIRTH
_____	_____
BIRTHPLACE -- CITY & STATE	BIRTHPLACE -- CITY & STATE
_____	_____
BIRTHPLACE -- CITY & STATE	BIRTHPLACE -- CITY & STATE
_____	_____
RESIDENCE NO.	STREET
_____	_____
RESIDENCE NO.	STREET
_____	_____
CITY, STATE, AND ZIP CODE	CITY, STATE, AND ZIP CODE
_____	_____
CITY, STATE, AND ZIP CODE	CITY, STATE, AND ZIP CODE
_____	_____
RESIDENCE COUNTY	TIMES PREVIOUSLY MARRIED
_____	_____
RESIDENCE COUNTY	TIMES PREVIOUSLY MARRIED
_____	_____

PARENTS INFORMATION

_____	_____
FULL NAME (First, Middle, Last)	FULL NAME (First, Middle, Last)
_____	_____
SURNAME AT BIRTH	BIRTHPLACE
_____	_____
SURNAME AT BIRTH	BIRTHPLACE
_____	_____
FULL NAME (First, Middle, Last)	FULL NAME (First, Middle, Last)
_____	_____
FULL NAME (First, Middle, Last)	FULL NAME (First, Middle, Last)
_____	_____
SURNAME AT BIRTH	BIRTHPLACE
_____	_____
SURNAME AT BIRTH	BIRTHPLACE
_____	_____

intend to marry and that this affidavit is made for the purpose of obtaining a marriage license; that each of the above-named persons is of the age required by law, is not related to the other within the degree prohibited by statute and is of sufficient mental capacity to contract marriage; that said persons are acquainted with the laws of the State of Michigan relative to marriage as summarized upon the back of this blank; that there is no legal impediment to said marriage; and that to the best knowledge and belief of the undersigned all of the foregoing statements are true.

Educational materials regarding prenatal care and the transmission and prevention of venereal disease and HIV infection as well as information on the availability these diseases have been received.

ONLY ONE APPLICANT MUST SIGN IN THE PRESENCE OF A NOTARY PUBLIC.

_____	_____
SIGNATURE	SIGNATURE
_____	_____
SOCIAL SECURITY NUMBER	SOCIAL SECURITY NUMBER
_____	_____
DAY PHONE NUMBER	DAY PHONE NUMBER
_____	_____

Subscribed to before me; County Clerk; a Notary Public of _____ County, Michigan
acting in _____ County, and whose commission expires on _____, 20____;
or other person authorized to administer oaths, and sworn to on _____, 20____.
(date notarized or oath administered)

GETTING MARRIED IN MICHIGAN? WHAT YOU NEED TO KNOW....

Who can marry....

To be able to marry you must not be married to someone else. (MCL 551.105) *If you have been married before, you may be asked to document that the earlier marriage has ended due to death or divorce.*

To obtain a Michigan marriage license the couple must be 18 years of age or older and be able to enter into legal contracts. (MCL 551.103)

If 16 or 17 years of age, a person can apply for a license but must have parental consent or consent of their legal guardian to marry. If custody of a person applying for a license under the age of 18 has been awarded by the court, the consent must be from a custodial parent. (MCL 551.51 and 551.103)

Where to apply and where to marry....

If either of the couple are Michigan residents, they must apply with the county clerk where one or both have legal residence. Once the license is issued, Michigan residents can marry anywhere in the state. (MCL 555.101)

If neither of the couple lives in Michigan, they must apply with the county clerk where the marriage ceremony is to be performed. Once issued, the license can be used only in the issuing county. (MCL 551.101)

*In either case, a Michigan license is **not valid outside the state of Michigan.***

Who can you marry....

There are restrictions on who someone can marry. (MCL 551.3 and 551.4)

A man cannot marry his mother, sister, grandmother, daughter, granddaughter, stepmother, grandfather's wife, son's wife, grandson's wife, wife's mother, wife's grandmother, wife's daughter, wife's granddaughter, brother's daughter, sister's daughter, father's sister, mother's sister, or cousin of the first degree.

A woman cannot marry her father, brother, grandfather, son, grandson, stepfather, grandmother's husband, daughter's husband, granddaughter's husband, husband's father, husband's grandfather, husband's son, husband's grandson, brother's son, sister's son, father's brother, mother's brother, or cousin of the first degree.

The three day waiting period....

Generally, a marriage license is not issued for a period of three days from the date of the application. Applicants can, however, request a waiver of the three day waiting period from the clerk issuing the license. (MCL 551.103a)

Special notice of perjury....

*Note that the application for a marriage license is a sworn affidavit. Making false statements in the marriage license affidavit is **an act of perjury** which is a prosecutable offense. (MCL 551.108)*

MACOMB COUNTY MARRIAGE LICENSE APPLICATION COVER FORM

FAX OR MAIL THIS FORM TO MACOMB COUNTY CLERK
WITH YOUR AFFIDAVIT FOR LICENSE TO MARRY FORM
FAX TO: 877-443-9505 or EMAIL TO: vitalstaff@macombgov.org

TO: Macomb County Clerk/Register of Deeds Carmella Sabaugh
40 North Main, First Floor, Mount Clemens, MI 48043
Phone: 586-469-5205; E-mail: vitalstaff@macombgov.org
Hours: Monday-Friday 8 a.m.-4:30 p.m., Wednesday until 7 p.m.

FROM: Name: _____
Print Address _____
Print City _____ Zip Code _____
Day Phone: _____ Cell Phone _____
Fax Number: _____

The following statements are true. Signature: _____

RE: Marriage License – Affidavit For License To Marry (attached)

DATE: _____

PAGES: _____ (Include Affidavit for License to Marry and Credit Card Form.)

****IF THE MARRIAGE APPLICATION IS ILLEGIBLE, HAS INSUFFICIENT INFORMATION OR CONTAINS ERRORS, WE WILL REJECT YOUR APPLICATION AND YOU MUST APPLY IN PERSON.****

1. Marriage License Requirements (Check all boxes that apply.)

- Check this box if your marriage ceremony will occur within 33 days.
- Check this box to acknowledge that by law your license will not be valid for three days, which means your ceremony cannot occur within three days (unless you obtain a waiver).
- Check this box if at least one person is a Macomb County resident (proof of residency on valid driver's license is required).
- Check this box if both applicants are out of state residents (proof of residency on valid driver's license is required) and marriage ceremony will take place in Macomb County.
- Check this box if notarization is taking place outside of Michigan. Notary certification must be included.
- Check this box if both applicants are at least 18 years old.
- Check this box if applicants are not related.

2. Marriage License Application Fee (Check one box below.)

- \$20 if at least one applicant is a Macomb County resident.
- \$10 waiver fee (to waive the three-day waiting period).
- \$30 if applicants live out-of-state and ceremony will be in Macomb County.

3. How do you want to get your marriage license? (Check one box below)

- FREE - U.S. Mail, first-class. Send license to address above.
- FREE - Pick up at the Macomb County Clerk's Office.
- ADD \$24 - Overnight delivery.

4. Payment Information (Check one box below.)

- If applying by fax, complete Credit Card Information Form on next page.
- If applying by mail, complete Credit Card Information Form on next page, OR enclose a check payable to, "Macomb County Clerk."
- If applying in person, bring cash, credit card or a check to the county clerk's office payable to, "Macomb County Clerk."

CREDIT CARD INFORMATION FORM
INCLUDE THIS FORM IF YOU ARE PAYING BY CREDIT CARD.
YOU MUST USE THIS FORM IF YOU ARE APPLYING BY FAX.

CREDIT CARD PAYMENT INFORMATION

Type of credit card being used:

VISA MasterCard Discover American Express

Credit Card Number: _____ - _____ - _____ - _____

Expiration Date: ____ - ____ Billing Zip Code: _____ CVV: _____
(3 digit security code on back)

I authorize the Macomb County Clerk's Office to charge me UP TO the pre-authorized amount listed on page one for the marriage license.

READ THIS AND SIGN BELOW

I also authorize the Macomb County Clerk's office and all third parties to rely upon a facsimile copy of this form and the Affidavit for License to Marry form and facsimile or photocopies of these forms may be treated as an original document. **If you fax your Affidavit for License to Marry you must call the Clerk's Office at 586-469-5205 to confirm it was received.**

I understand the marriage ceremony must occur within 33 days of the date the Affidavit for License to Marry is filed or the marriage license will be void.

I understand there are penalties for making a false statement on an Affidavit for License to Marry.

Cardholder name (Please Print)

Date

Cardholder signature (REQUIRED)

For a copies of this form or other forms call:
1-800-514-0451

This form is document number 3120.
A complete listing of forms is document 1.

For HELP completing this form call 586-469-5205.

Macomb County Clerk's Office Use Only

Card approved?	<input type="checkbox"/> yes	<input type="checkbox"/> no	Clerk's initials: _____	Date: _____
Mailed?	<input type="checkbox"/> yes	<input type="checkbox"/> no	Date: _____	
Certificates picked up?	<input type="checkbox"/> yes		Date: _____	

What if I have more questions?

- Feel free to ask the **health professional who gave you this booklet** any questions that you might have.
- **Call the Michigan statewide HIV/AIDS information hotline**
(English 1-800-872-AIDS;
Español 1-800-862-SIDA;
TDD 1-800-332-0849).
- **Visit the CDC's HIV/AIDS website** for more information (<http://www.cdc.gov/hiv/>).



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What You Need to Know About HIV Testing



What is HIV and how is it spread?

HIV infection is a long-term illness that damages the body's immune system, or its ability to fight off diseases. HIV spreads through blood, semen, vaginal fluids, and breast milk. You can get or give HIV infection by:

- Having vaginal, anal, or oral sex without a condom.
- Sharing needles or works when injecting drugs.
- HIV can be passed from mother to child during pregnancy, birth or breastfeeding.
- You cannot get HIV by donating blood or through casual contact such as hugging or shaking hands.

What is AIDS?

- AIDS (Acquired Immunodeficiency Syndrome) is the stage of HIV infection when the body is weakened and less able to fight off germs.

What is an HIV test?

It is a simple test, done by taking blood or fluid from cells in the mouth, that shows if you have been infected with HIV (human immunodeficiency virus), the virus that causes AIDS.

Who should have an HIV test?

- The CDC (Centers for Disease Control and Prevention) recommends that everyone between the ages of 13 and 64 get tested for HIV.
- Whatever your age, you should have an HIV test if you are sexually active or have shared needles or works for injecting drugs.
- Women who are pregnant or considering pregnancy should also get an HIV test.

Can anyone make me take an HIV test?

Under Michigan law, unless you are ordered by a judge, or you are a prisoner entering into a state correctional facility, getting an HIV test is your decision. No one can test you without getting your consent.

Can I change my mind after I consent to the test?

- Yes, you can change your mind at any time before the lab runs the test.
- If you change your mind, you must give your health care provider a written request saying that you do not want your test to be run.

Can someone under age 18 take the test without their parents' consent?

- Yes. Minors, age 13 and older, have the right to take the test for HIV without their parents' knowledge or consent.



What is the difference between anonymous and confidential testing?

- **Anonymous HIV testing** means your name is not used and will not be on the test results. To get your test results, you will be given a code number.
- **Confidential HIV testing** means that your name will be used on your test results.
- If you get an anonymous HIV test, you will not receive a piece of paper with your name and your test results. If you need a copy of your HIV test results, you should take a confidential test.

In Michigan, you have the right to request an anonymous HIV test.

How is HIV testing done?

Typical HIV tests are done on blood or oral fluids. Specimens are sent to a lab and you get your results in about one week. When testing blood, a needle will be used to draw blood from a vein in your arm. When testing oral fluids, they are collected on a swab from your mouth.

Rapid test: Some clinics or testing sites offer rapid testing. This is a test done on a small amount of blood from the tip of your finger or from fluid in your mouth. You will get results in that same visit. If your result is reactive (shows possible signs of infection), you will need more testing.

How will this test help me?

- The test will tell you whether or not you have HIV. People can have HIV for years and not know it unless they get tested.
- If you **are infected**, it can help you get proper treatment and learn how to avoid spreading HIV to other people.
- If you **are not infected**, it can help you learn how to reduce your risk of getting HIV.

What does a negative (or “non-reactive”) result mean?

- A **negative result** means you are not infected with HIV,
- OR you have been infected too recently for it to show up on the test.
- If you recently had sex without a condom or shared needles, you should get another test in about six weeks. This is because sometimes HIV tests cannot detect recent infection.

What does a positive result mean?

- A **positive result** means that you are living with HIV.
- You should see a doctor as soon as possible. The person who gave you your test results can help you find a doctor if you don't have one.
- If you have HIV, you can pass your infection to other people through sex, sharing needles, or through birth or breastfeeding if you are or will be a mother.
- You should use condoms every time you have sex, to prevent passing the infection to others. The person who gave you your test results can help you plan ways to keep from passing your infection on to others.

Who will know the results of my test?

In Michigan, all HIV test information is confidential, by law.

- This means that there are very strict rules about who is allowed to see that information.
- Health care workers that are involved in your care may see your test results.
- Health insurance companies, Medicare and Medicaid, if they are paying all or part of the cost of your health care, will also see your test results.
- All positive HIV tests are reported to the health department.
- If you have HIV, Michigan law requires that your doctor or someone from the local health department notify all of your known sexual and/or needle-sharing partners that they may have been exposed to HIV. They do this without using your name, or sharing any information about you.
- It is illegal to discriminate against people with HIV.

If I have HIV, will I definitely develop AIDS or get sick?

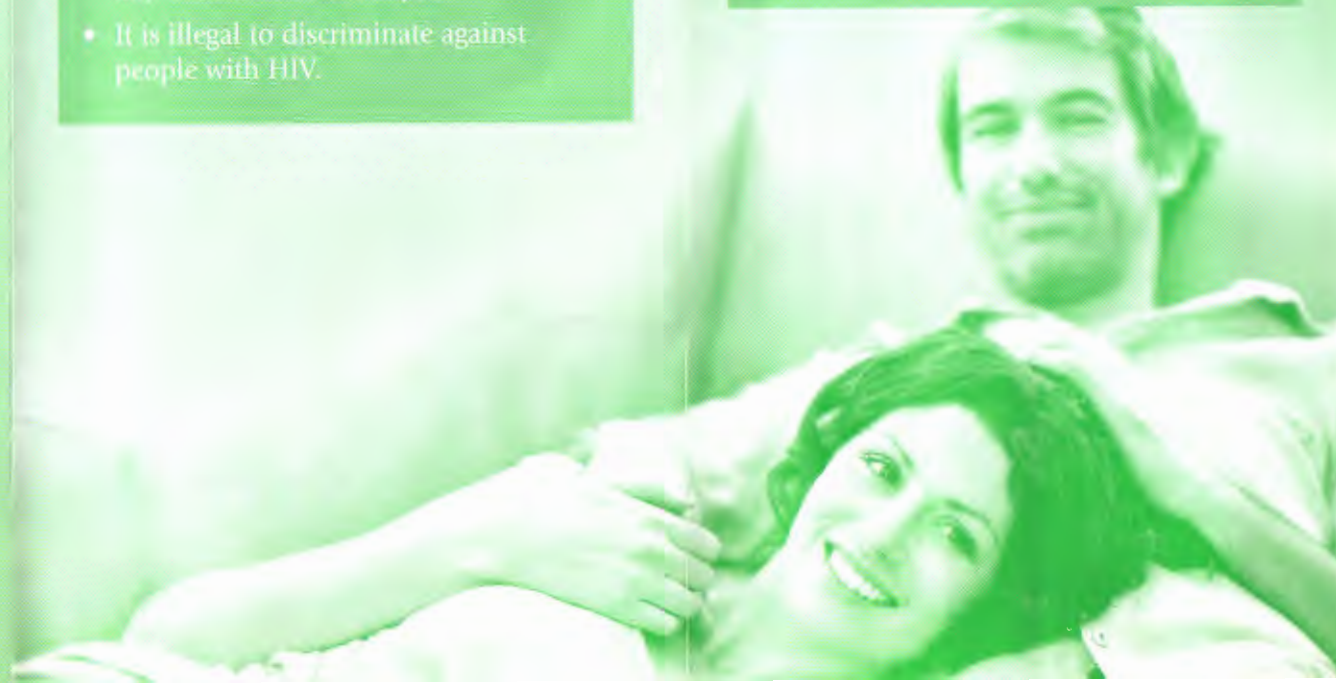
No. Today there are many treatments for HIV. These treatments can prevent serious illness, including AIDS. If you get care quickly, you have a good chance for a long and healthy life.

Whom should I tell if I have HIV?

- Current, past and future sexual and/or needle-sharing partners should be notified.
- Your local health department can also help to notify partners. They will do this without using your name or sharing any information about you. Your doctor, health care provider or counselor that performed the test can connect you with the local health department.

Michigan law requires you to tell any current or future sexual partner that you have HIV before having any kind of sex with them.

- The law also requires that your doctor or someone from the local health department talk to you about this.



**Designated HIV
Counseling and Testing
Agencies**

Macomb County Health Department
Central Health Services Center
43525 Elizabeth Road
Mt. Clemens, MI 48043
(586) 469-5235

Macomb County Health
Department
27690 Van Dyke #B
Warren, MI 48093
(586) 465-8090

Planned Parenthood of SE Michigan
25932 Dequindre
Warren, MI 48091
(586) 558-0101