



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
William A. Froberg, Vice-Chairman
Diane McGee, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, July 10, 2013

MINUTES

The Macomb County Civil Service Commission held their meeting on Wednesday, July 10, 2013 in the County Clerk's Conference Room on the 1st floor of the Circuit Court Building. The Chairman called the meeting to order at 9:10 a.m. with the following members present:

Present: Robert Stanley, Chairman
William Froberg, Vice-Chairperson

Also present: Lt. Walter Zimny, Sheriff's Office Representative
John Schapka, Corporation Counsel
Orletta Cross Human Resources Representative

Absent and Excused: Diane McGee, Commissioner

ADOPTION OF AMENDED AGENDA

MOTION

A motion was made by Vice-Chairperson Froberg to approve the Amended Agenda for July 10, 2013, supported by Chairman Stanley. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Vice-Chairperson Froberg to approve the Minutes for July 10, 2013, supported by Chairman Stanley. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

None

BUSINESS

REVIEW CIVIL SERVICE COMMISSION BUDGET

MOTION

A motion was made by Chairman Stanley to receive and file the Civil Service Commission budget report, supported by Vice-Chairperson Froberg. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE DISPATCHER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chairperson Froberg to receive and file the Dispatcher Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chairperson Froberg to receive and file the Correction Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST AND AMEND LIST TO INCLUDE ORIGINAL ELIGIBILITY DATE OF DEPUTY APPLICANTS

MOTION

A motion was made by Vice-Chairperson Froberg to review and approve the Deputy Eligibility List with the addition of the original eligibility date of deputy applicants where applicable, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE MACOMB COUNTY RECOMMENDATION TO FILL AND VACANT POSITION AUTHORIZATION FORMS:

- Jacob A Howell – Corrections Deputy – Hired Effective 7/5/13
- Lukas V Edringer – Corrections Deputy – Hired Effective 7/6/13
- Anthony C Pascaretti – Corrections Deputy – Hired Effective 7/7/13
- Morgan C Cooney - Corrections Deputy – Hired Effective 7/8/13

MOTION

A motion was made by Vice-Chairperson Froberg to receive and file the Recommendation to Fill and Vacant Position Authorization forms, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE MACOMB COUNTY TERMINATION FORMS AND VACANT POSITION AUTHORIZATION FORMS:

- Marcy Oke – Dispatcher – Resigned (Effective 6/6/13)
- Brian Krutell – Sergeant 1 – Retired (Effective 7/3/13)
- Barbara Oliver – Computer Maintenance Clerk (Retired Effective 7/19/13)

MOTION

A motion was made by Chairman Stanley to receive and file the Civil Service Commission budget report, supported by Vice-Chairperson Froberg. **THE MOTION CARRIED.**

REVIEW PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND EXAMINATION RESULTS AND RECOMMEND FOR HIRE:

- Joseph Barrett – Dispatcher applicant
- Kristin Phoenix - Dispatcher applicant
- Stevina Allen - Corrections Deputy applicant
- Karl Brockdorff - Corrections Deputy applicant
- David Ealy - Corrections Deputy applicant

- Scott Montgomery - Corrections Deputy applicant
- Kevin Grant - Corrections Deputy applicant

The following applicants were **RECOMMENDED FOR HIRE**:

- Kristin Phoenix
- Stevina Allen
- David Ealy
- Scott Montgomery
- Kevin Grant

The following applicants were notified they **FAILED PHYSICAL EXAMINATION and ADVISED OF RIGHT TO APPEAL FINDINGS**:

- Joseph Barrett **
- Karl Brockdorff

** Joseph Barrett's appearance and presentation at today's meeting was treated as an appeal. Decision on Barrett's Recommendation for Hire is **TABLED TO JULY 24, 2013**.

MOTION

A motion was made by Vice-Chairperson Froberg to forward Recommendations for Hire as indicated and notify remaining applicants of Right to Appeal, supported by Chairman Stanley. **THE MOTION CARRIED**

APPEALS BY CORRECTIONS OFFICERS NOT RECOMMENDED FOR HIRE DUE TO RESULTS OF PHYSICAL EXAMINATION:

- Michael Kujawa – Failed physical (eye)
- Michael Wouters – Failed physical (eye / incomplete hair drug)
- John Talos – Failed physical (eye)
- Timothy Alter - Failed physical (eye)
- Gary Guarino - Failed physical (eye / incomplete hair drug)

The following applicants were **RECOMMENDED FOR HIRE**:

- Michael Kujawa
- John Talos
- Timothy Alter

The following applicant has **WITHDRAWN FROM THE HIRING PROCESS**:

- Gary Guarino

The following applicant's review is **TABLED TO JULY 24, 2013**:

- Michael Wouters

MOTION

A motion was made by Vice-Chairperson Froberg to forward Recommendations for Hire as indicated, supported by Chairman Stanley. **THE MOTION CARRIED**

OLD BUSINESS

REMINDER APPEAL AND HEARING PER PA 298 OF 1966 FOR DEPUTY JOSEPH CADA – TERMINATION OF EMPLOYMENT - DISCHARGED EFFECTIVE 3/28/13 – IS SCHEDULED FOR WEDNESDAY, JULY 24, 2013 AT 9 AM IN BOARD OF COMMISSIONERS CONFERENCE ROOM ON 9TH FLOOR MACOMB COUNTY ADMINISTRATION BUILDING.

CONFERENCE CALL WITH HENRY FORD HEALTH SERVICES (HFHS) BUSINESS DIRECTOR

WILLIAM BOWSER AND HEALTH CARE PROVIDER DR GEORGE E METROPOULOS TO ADDRESS CONCERNS WITH PRE-EMPLOYMENT PHYSICAL EXAMINATIONS:

The Commissioners, Human Resources and Sheriff's Office liaisons, and Corporation Counsel discussed concerns with HFHS as to incomplete reports, inconsistent standards and conditions for hearing tests, and concerns with conditions and procedures for eye examinations.

NEW BUSINESS

RECEIVE AND FILE MICHAEL VREDEVOGD PC INVOICE NUMBER 2013-6 DATED JULY 9, 2013 FOR \$1,365 FOR SEVEN (7) PRE-EMPLOYMENT PSYCHOLOGICAL EXAMINATIONS FOR DISPATCHER AND CORRECTIONS OFFICER APPLICANTS BARRETT, MONTGOMERY, ALLEN, BROCKDORFF, EALY, GRANT AND PHOENIX TO BE PAID BY MCSO PER AGREEMENT

MOTION

A motion was made by Vice-Chairperson Froberg to receive and file Vredevoogd invoice, supported by Chairman Stanley. **THE MOTION CARRIED**

REVIEW AND APPROVE PAYMENT FOR ERGOMETRICS FOR INVOICE NUMBER 115647 DATED 5/31/13 FOR \$51 FOR SCORING SERVICES (DISPATCHER VIDEO TEST – 5/23/13)

MOTION

A motion was made by Vice-Chairperson Froberg to approve payment of the Ergometrics invoice, supported by Chairman Stanley. **THE MOTION CARRIED**

REVIEW AND APPROVEMENT PAYMENT FOR CONCENTRA INVOICE NUMBER 708781052 DATED 6/12/13 FOR \$ 122.00 FOR PRE-EMPLOYMENT PHYSICAL EXAMINATION FOR KATHLEEN A DEYOUNG.

MOTION

A motion was made by Vice-Chairperson Froberg to approve payment of the Concentra invoice, supported by Chairman Stanley. **THE MOTION CARRIED**

ADJOURNMENT

MOTION

A motion was made by Vice-Chairperson Froberg to adjourn the meeting at 11:15 a.m., supported by Chairman Stanley. Meeting adjourned until the Special Civil Service meeting on Wednesday, July 24, 2013 at 9 a.m. in the Board of Commissioner's Conference Room on the 9th floor of the Macomb County Administration Building. **THE MOTION CARRIED.**

Lynn K Brown, Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk