



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Carmella Sabaugh  
Macomb County Clerk

## **MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, October 8, 2014 - 9:00 A.M.  
County Clerk's Conference Room – 1<sup>st</sup> Floor

### MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, October 8, 2014 in the County Clerk's Conference Room on the 1st floor of the Macomb County Circuit Court Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Also present: Orletta Cross, Human Resources and Labor Relations  
John Schapka, Office of Corporation Counsel  
Lt. Walter Zimny, Sheriff's Office Representative

### **ADOPTION OF AMENDED AGENDA**

#### **MOTION**

A motion was made by Vice-Chair McGee to adopt the Amended Agenda for October 8, 2014, supported by Chairman Stanley. **THE MOTION CARRIED**

#### **MINUTES**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the special minutes of September 24, 2014, supported by Chairman Stanley. **THE MOTION CARRIED**

### **PUBLIC PARTICIPATION**

None

### **BUSINESS**

### **REVIEW CIVIL SERVICE COMMISSION 2014 BUDGET**

#### **MOTION**

A motion was made by Chairman Stanley to receive and file the 2014 budget report, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**PERSONNEL**

**REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Dispatcher's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Deputy's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**RECEIVE AND FILE RECOMMENDATION TO FILL, VACANT POSITION AUTHORIZATION, AND TERMINATION FORMS FOR:**

- Kimberly Bragalla – Dispatcher – New Hire Effective 10/12/2014
- Evan Friese – Dispatcher – New Hire Effective 10/14/2014
- Stephanie Neumann – Dispatcher – New Hire Effective 10/13/2014
- Beverly Puchovan – Retired – Effective 9/30/2014
- Jared Suminski – Corrections Deputy – New Hire Effective 10/14/2014

**MOTION**

A motion was made by Vice-Chair McGee to receive and file the above Recommendation to Fill, Vacant Position Authorization and Termination form, supported by Chairman Stanley. **THE MOTION CARRIED.**

**RECEIVE AND FILE REQUEST FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATION FOR:**

- Ryan Leslie – Dispatcher

**MOTION**

A motion was made by Vice-Chair McGee to receive and file the above request for Pre-Employment Physical and Psychological evaluation for Ryan Leslie, supported by Chairman Stanley. **THE MOTION CARRIED.**

**NEW BUSINESS**

**REVIEW AND APPROVE PAYMENT TO ERGOMETRICS, INVOICE #119944 DATED SEPTEMBER 29, 2014 FOR SCORING SERVICES PROVIDED SEPTEMBER 19, 2014 IN THE AMOUNT OF \$45.00.**

**MOTION**

A motion was made by Vice-Chair McGee to approve the above invoice, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #709809588 DATED 9/2/2014 FOR ABRAHAM SOBH IN THE AMOUNT OF 120.00, AND INVOICE #709809589 DATED 9/2/14 FOR KYLE DUPULIS IN THE AMOUNT OF \$120.00, FOR A TOTAL OF \$240.00.**

**MOTION**

A motion was made by Vice-Chair McGee to approve the above invoices, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO DR. KARLE, INVOICE #2014-14, DATED OCTOBER 3, 2014 FOR PSYCHOLOGICAL EXAMINATION FOR RYAN LESLIE, IN THE AMOUNT OF \$195.00.**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Chairman Stanley. **THE MOTION CARRIED.**

**DISCUSS EMPCO'S NEW SCORING METHOD**

**MOTION**

A motion was made by Vice-Chair McGee to continue using the cumulative score of 70%, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PURCHASE OF THE BOOK "LEADERSHIP, ETHICS, AND POLICING: CHALLENGES FOR THE 21<sup>ST</sup> CENTRY, 2<sup>ND</sup> EDITION FOR THE LAW ENFORCEMENT TEST.**

**MOTION**

A motion was made by Vice-Chair McGee to approve purchase of the book, supported by Chairman Stanley. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Vice-Chair McGee to adjourn the meeting at or about 9:46 a.m., supported by Chairman Stanley. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, October 29, 2014 at 9 a.m. in the County Clerk's Conference Room on the 1<sup>st</sup> Floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED.**

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Shirley Maniaci, Senior Secretary to  
Macomb County Civil Service Commission

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Carmella Sabaugh, Macomb County Clerk