



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

JULY 17, 2008

NOTICE OF MEETING

There will be a meeting of the **BOARD OF COMMISSIONERS** on Thursday, July 24, 2008, at **7 p.m.**, on the 9th Floor of the County Administration Building, in the Commissioners' Board Room, Mount Clemens.

(Invocation this month is by Commissioner Kathy Tocco)

TENTATIVE AGENDA

1. COMMITTEE REPORTS:

- a) Special Personnel, June 27 (attached)

2. ITEM WAIVED BY JPS COMMITTEE CHAIR:

- a) Approve Purchase of Additional K9 and Associated Patrol Vehicle and Equipment for Sheriff's Office (attached)

3. ITEMS WAIVED BY LAS COMMITTEE CHAIR:

- a) Approve Miscellaneous Department Requests: (attached)
1) Juvenile Court (one)
2) MSU Extension (one)
3) Public Works (one)
4) Register of Deeds (one)
- b) Approve Issuance of an Add-Alternate Bid to Secure Data Center Costing Alternatives (attached)
- c) Authorize County Clerk/Register of Deeds to Purchase Two Credit Card Processing Terminals for Register of Deeds Office (attached)
- d) Authorize County Departments to Review Consolidation of Records Production (attached)

In addition to the agenda items listed, Committee Reports are also anticipated from the following committee meetings: Health Services and Operational Services, July 17; Community Services, July 18; Planning and Economic Development, July 21; Budget and Personnel, July 22 and Finance, July 23.

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Phillis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gielegem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

Any other matters that require Full Board consideration and the reports listed above will be attached to your official Full Board agenda the morning of the meeting.

A handwritten signature in cursive script, reading "Corinne Bedard", written in black ink. The signature is positioned above a horizontal line.

Corinne Bedard
Committee Reporter



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

JUNE 27, 2008

TO: BOARD OF COMMISSIONERS

FROM: DANA CAMPHOUS-PETERSON, CHAIR, PERSONNEL COMMITTEE

**RE: RECOMMENDATION FROM SPECIAL PERSONNEL COMMITTEE
MEETING OF JUNE 27, 2008**

At a **special meeting** of the Personnel Committee, held Friday, June 27, 2008, the following recommendation was made and is being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY JOAN FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE ALTERNATIVE WORK SCHEDULE POLICY, AS AMENDED. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR CAMPHOUS-PETERSON, SUPPORTED BY VICE CHAIR DUZYJ.

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Phillis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gielegem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Review and Consideration of the Alternative Work Schedule Policy
(see below)

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson
Personnel Committee

* At the special Personnel Committee meeting held June 27, 2008, the following action was taken:

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY JOAN FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE ALTERNATIVE WORK SCHEDULE POLICY.

Without objection, a **friendly amendment** by Commissioner Doherty was accepted as follows: To add the following language to the end of the sentence which relates to 24 hour/7 day per week operations: "EXCEPT FOR OFFICE STAFF."

A **friendly amendment** by Commissioner Bruley was accepted as follows: To add the following language to the policy: "TO MAKE SURE THIS DOES NOT NECESSITATE ANY OVERTIME."

COMMITTEE/MEETING DATE

Special Personnel 06-27-08

Full Board 7-24-08

Approved

Alternative Work Schedule Policy

Policy Statement

The County recognizes the benefits of alternative work schedules for employees where both operational needs of the County, as well as the personal needs of the employees can be met. Under this Policy Department Heads have the opportunity to provide an Alternative Work Schedule to employees, provided the Department can continue to provide all necessary services with proper management oversight. If an Alternative Work Schedule is approved by the Department Head, participation by employees would be voluntary and subject to payroll system processes and schedules as established by Human Resources. Any Alternative Work Schedule, as approved by the Department Head, shall be negotiated with applicable labor organizations and affected employees. The Alternative Work Schedule shall not be utilized by 24 hour/7 day per week operations, except for office staff. A Department that has approved an Alternative Work Schedule and provides service to the public shall be open, at a minimum, from 8:30 a.m. to 5:00 p.m., Monday through Friday, or other established hours set by individual departments.

Any approved Alternative Work Schedule shall not result in overtime costs or any other additional costs.

Duration of Policy

This policy shall be in effect, on a trial basis, until July 2009 and will be re-evaluated at that time.

Eligibility

Full time employees only.

Alternative Work Schedules

- **Four-Day Work Week:**
 - Shall consist of working either 37.5 or 40 hours over a four day work week, except for a pay period with a designated holiday(s).
- **Nine-Day Work Pay Period:**
 - Shall consist of working either 75 or 80 hours over a nine day pay period, except for a pay period with a designated holiday(s).

RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: APPROVE THE PURCHASE OF AN ADDITIONAL K9 FOR THE SHERIFF'S OFFICE. THE PURCHASE AND TRAINING COSTS FOR THIS ADDITIONAL K9 ALONG WITH VEHICLE AND EQUIPMENT WOULD BE APPROXIMATELY \$50,000.00 WITH FUNDS AVAILABLE THROUGH THE SHERIFF'S OFFICE FORFEITURE FUNDS. * (see below)

INTRODUCED BY: COMMISSIONER KEITH RENGERT

* JPS Committee Chair Rengert waived this item to the July 24, 2008 meeting of the Full Board.

Waive

COMMITTEE/MEETING DATE

J.P.S. 7-16-08 waived to 7-24-08 Full Board
Full Board 7-24-08



MARK A. HACKEL

OFFICE OF THE SHERIFF

Kent B. Lagerquist
UNDERSHERIFF

TO: Commissioner Keith Rengert
J.P.S. Committee Chairman

FROM: Sheriff Mark A. Hackel

DATE: June 30, 2008

RE: JPS Agenda – July 16, 2008

Please consider this my request to be placed on the Agenda for the July 16, 2008 Justice and Public Safety Committee Meeting.

I am requesting approval to acquire an additional K9 to be paid for by the Sheriff's Office Forfeiture Funds. There is funding available to purchase the K9 and training (\$13,000), the K9 Patrol Vehicle (\$26,000), and equipment to outfit the patrol vehicle (\$11,000.). The dog will be purchased from and trained through the Macomb Criminal Justice Training Center.

Thank you in advance for your consideration in this matter. If you have any further questions regarding this matter please feel free to contact me or Captain Dave Teske at (586) 307-9337.

Sheriff Mark A. Hackel

/dk

RECYCLABLE PAPER

a)

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of two (2) Laptop computers; two (2) Microsoft Office Standard 2007 licenses; two (2) Zone Alarm Pro 5 licenses; two (2) Lavasoft Ad-Aware; two (2) Groupwise licenses for the Juvenile Court at a cost not to exceed \$4,390.06; funding is available in the Disproportionate Minority Contact Grant; * (see below)

INTRODUCED BY: Commissioner Peter Lund, Chairperson-Legislative & Administrative Services Committee

* LAS Committee Chair Lund waived this item to the Full Board meeting on 7-24-08.

Denise

COMMITTEE/MEETING DATE

Full Board 7-24-08 *

REQUESTED BY: Juvenile Court

REQUEST: Two (2) Dell Latitude Laptops with software

RECOMMENDATION AND COST:

Two (2) Dell Latitude D820 Laptops	\$ 1,520.87 ea.
Two (2) Microsoft Office 2007 licenses	\$ 249.14 ea.
Two (2) ZoneAlarm Pro 5 licenses	\$ 217.06 ea.
Two (2) Lavasoft Ad-Aware licenses	\$ 73.84 ea.
Two (2) Groupwise licenses	\$ 134.12 ea.

TRAINING COST: None

INSTALLATION COST: None

LEASE AND/OR MAINTENANCE COST: None

JUSTIFICATION:

The equipment and software requested will be used by the Court Police Liaison, the interns, and the contracted persons recently added to the Grant Program. Disproportionate Minority Contact Grant project employs staff from different minority groups to work at numerous locations in addition to the Juvenile and Circuit Court buildings. The staff of the program create assessment reports and capture the grant information into program databases that store the data for future evaluation.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

b)

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of (1) computer projector, (1) replacement lamp, (2) Thin Client Terminals and Flat Monitors, and (2) Citrix Licenses for the MSU Department at a cost not to exceed \$3,000.00; funding is available in the MSU Extension CCDBG Grant Fund. **(see below)*

INTRODUCED BY: Commissioner Peter Lund, Chairperson-Legislative & Administrative Services Committee

** LAS Committee Chair Lund waived this item to the Full Board meeting on 7-24-08.*

✓ Done

COMMITTEE/MEETING DATE

*Full Board 7-24-08 **

REQUESTED BY: MSU Extension Department

REQUEST One (1) Computer projector
 One (1) Replacement Lamp
 Two (2) Thin Client Terminals & Flat Monitors
 Two (2) Citrix Licenses

RECOMMENDATION AND COST:

One(1) Dell 1409X DLP Computer projector	\$	685.30	ea.
One(1) Dell 1409X Projector Replacement Lamp	\$	180.37	ea.
Two (2) Thin Client Terminals & Flat Monitors	\$	466.19	ea.
Two (2) Citrix Licenses	\$	600.00	ea.

TRAINING COST: None

INSTALLATION COST: None

LEASE AND/OR MAINTENANCE COST: None

JUSTIFICATION:

The computer projector and replacement lamp will be used by the MSU Extension Department to conduct presentations on 4H related topics to the volunteers they serve.

The Thin Client terminals, monitors and licenses will be used by the MSU Department to function better. Currently, seven employees are sharing four computers. Providing two more computers will enable them to function efficiently. These computers are used by MSU – 4C department to mentor Macomb County citizens for opening home daycare centers and businesses.

c)

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of one (1) projector for the Public Works Department at a cost not to exceed \$7,277.75; funding is available in the Capital Projects – Public Works Building fund. * (see below)

INTRODUCED BY: Commissioner Peter Lund, Chairperson-Legislative & Administrative Services Committee

* LAS Committee Chair Lund waived this item to the Full Board meeting on 7-24-08.

Duise

COMMITTEE/MEETING DATE

Full Board 7-24-08*

REQUESTED BY: Public Works
Department

REQUEST One (1) Projector

RECOMMENDATION AND COST:

One(1) Panasonic Projector PT-D4000	\$	3,670.80 ea.
One(1) Panasonic Long Throw Lens ET-DLE-300	\$	2,310.00 ea.
One(1) Component Cable Run	\$	100.00 ea.
One(1) Composite Video Cable Run	\$	50.00 ea.
One(1) VGA Cable Run	\$	100.00 ea.
One(1) 25' VGA Patch Cable	\$	50.00 ea.

TRAINING COST: None

INSTALLATION COST: Eight (8) hrs. Labor	\$	65.00/hr.
One (1) hr. On-Site Service	\$	65.00/hr.

LEASE AND/OR MAINTENANCE COST: None

JUSTIFICATION:

Due to the physical configuration of the conference room at the new Public Works building, a special projector with a special lens is needed to properly project images onto the screen.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

d)

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of one (1) color laser jet printer for the Register of Deeds Department at a cost not to exceed \$5,020; funding is available through the Register of Deeds Automation Fund. * (see below)

INTRODUCED BY: Commissioner Peter Lund, Chairperson-Legislative & Administrative Services Committee

* LAS Committee Chair Lund waived this item to the Full Board meeting on 7-24-08.

Duke

COMMITTEE/MEETING DATE

Full Board 7-24-08*

REQUESTED BY: Register of Deeds Department

REQUEST One (1) Color laser jet printer

RECOMMENDATION AND COST:

One (1) HP 5550DN color laser jet printer \$ 5,020.00 ea.

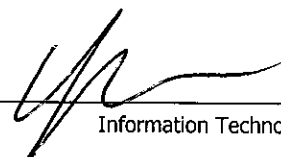
TRAINING COST: None

INSTALLATION COST: None

LEASE AND/OR MAINTENANCE COST: None

JUSTIFICATION:

The requested high-resolution and high-print volume printer is required for customer requested documents where detail is essential. These documents include plats and site plans. Due to increased volume, the current printer is no longer sufficient.



RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: approve issue of an add-alternate bid to secure data center costing alternatives, as outlined in correspondence from the IT Director, as part of a joint effort with the State of Michigan. *
(subbelow)

INTRODUCED BY: Commissioner Peter Lund, Chairperson-Legislative & Administrative Services Committee

* LAS Committee Chair Lund waived this item to the Full Board meeting on 7-24-08.
Dwise

COMMITTEE/MEETING DATE

Full Board 7-24-08 *



INFORMATION TECHNOLOGY

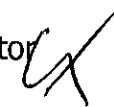
10 N. Main St., 7th Floor
Mount Clemens, Michigan 48043
586-469-0524 FAX 586-469-6547
macombcountymi.gov

C. N. Zerkowski
Director

July 8, 2008

K. Barbieri
Deputy Director

TO: Commissioner Peter Lund, Chair
Legislative and Administrative Services Committee
Macomb County Board of Commissioners

FROM: Cyntia N. Zerkowski, Director
Information Technology 

SUBJECT: Approval of Bid Participation for Data Center Alternatives

Since 2000, IT has been pursuing additional space and correct environmental to accommodate its growing data center environment. Over the years, various options have been reviewed; and as time has elapsed, several environmental areas are now critical and will need to be addressed very soon:

- 1) generator backup
- 2) A/C
- 3) Fire suppression (Halon replacement)
- 4) Power/power distribution (PDU)
- 5) UPS

In 2006, a schematic design was approved by Board of Commissions for the relocation of the Data Center. However, ensuing budget shortfalls have prevented any activity moving forward as the cost of construction would surely be in the two-to-three million dollar range.

An analysis commenced as to the cost of upgrading our environmental deficiencies at the current location. That cost would approximately cut in half the capital expenditure as compared to relocating.

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj – District 1
Marvin E. Sauger – District 2
Phillip A. DiMaria – District 3
Jon M. Switalski – District 4
Susan L. Doherty – District 5

Joan Flynn – District 6
Sue Rocca – District 7
David Flynn – District 8
Robert Mijac – District 9
Philis DeSaele – District 10

Ed Szczepanski – District 11
Peter J. Lund – District 12
Don Brown – District 13
Brian Brdak – District 14
Keith Rengert – District 15

William A. Crouchman
District 23
Chair

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Carrie Torrice – District 16
Ed Bruley – District 17
Paul Gielegem – District 19
Kathy Tocco – District 20

Betty Slinde – District 22
Sarah Roberts – District 24
Kathy D. Vosburg – District 25
Leon Drolet – District 26

Approval of Bid Participation for Data Center Alternative
Page 2

Additionally, the cost of leasing facilities has been explored. Doing it alone is a costly alternative for an organization of our size. However, we now have an opportunity to partner with the State of Michigan on a bid the State is preparing to issue in August for a data center location in Michigan. The economies of scale for this type of participation are significant as Macomb would benefit from lower costing alternatives.

It is highly recommended that the County participates with the State of Michigan data center bid to determine a potentially lower cost alternative to remedy the issues addressed at the outset of this memorandum. Bid costs can be compared to facility upgrade costs to ascertain the best direction to be pursued. Of course, timing and location will also be important factors. This bid partnership opportunity will complete our due diligence analysis for the most economic alternatives to address the critical data center environmental issues.

CZ/de

RECYCLABLE PAPER

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: AUTHORIZE THE COUNTY CLERK/REGISTER OF DEEDS TO PURCHASE TWO CREDIT CARD PROCESSING TERMINALS FOR THE REGISTER OF DEEDS OFFICE FROM THE VENDOR CURRENTLY BEING USED IN THE CLERK'S OFFICE, PAYMENTECH, AT A COST NOT TO EXCEED \$1,050.00 TOTAL AND MONTHLY TRANSACTION FEES NOT TO EXCEED THE CURRENT RATES BEING CHARGED IN THE CLERK'S OFFICE. FUNDING IS AVAILABLE IN THE REGISTER OF DEEDS TECHNOLOGY FUND. * (see below)

* LAS Committee Chair Lund waived this item to the Full Board meeting on 7-24-08.

Dwise

INTRODUCED BY: COMMISSIONER PETER LUND, CHAIRPERSON
LEGISLATIVE & ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE:

*Full Board 7-24-08 **

Attached is the resolution that was submitted in January requesting that the Clerk/Register of Deeds issue an RFP for such system. The resolution was passed at LAS on January 14, 2008 and Full Board on January 24, 2008 with an amendment to broaden the RFP to include all countywide departments that are interested. The Register of Deeds would like to offer the service now. If the RFP can produce a better deal, the Register of Deeds would be happy to switch providers. Carmella Sabaugh feels a six-month delay is long enough and wants to offer the service to Register of Deeds customers in the meantime. It is already being offered to Clerk customers.

BACKGROUND:

The County Clerk/Register of Deeds has accepted credit cards since 1997 in the Clerk's Office and was one of the first clerks in the state to do so. The Clerk/Register of Deeds would now like to offer this service in the Register of Deeds office. Only a handful of other counties accept credit cards at no cost to customers in their Register of Deeds Offices. Macomb County should be one of those counties. It would benefit customers by making it easier to pay when the exact amount due is not known ahead of time.

One of the main reasons this service would be beneficial in the Register of Deeds office is that customers most often send in multiple documents to be recorded at once. If there is a tiny mistake in any of the documents, then the entire stack is returned with the check and nothing is recorded until the correction is made. If customers are able to use a credit card, they would be able to have all correct documents filed when presented and not risk losing a recording fee because one of several documents had a mistake. Customers would not have to worry about what the exact fee is in advance because they would not be preparing a check ahead of time. An added bonus is that customers can gain reward points on their credit cards too.

It is very difficult to predict the number of transactions and the amount of sales that would take place by credit card in the Register of Deeds Office. It is estimated \$500,000 in revenue or 30,000 recorded documents per year might be paid for with credit cards if that option was available to customers.

Transaction fees are as follows:

Card Type	Fee per transaction
MasterCard or Visa credit	1.87%
MasterCard or Visa signature debit	1.50%
Discover credit card	1.96% + 25¢
Discover business card	2.548% + 25¢
Discover gift or debit card	1.568% + 25¢
American Express card	2.85% + 15¢

Funding for the terminal and the monthly transaction fees is available in the Register of Deeds Technology Fund.

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: AUTHORIZE THE COUNTY CLERK/REGISTER OF DEEDS TO ISSUE A REQUEST FOR PROPOSAL FOR A CREDIT CARD PROCESSING MACHINE FOR THE REGISTER OF DEEDS OFFICE AND REPORT BACK TO THE BOARD WITH A RECOMMENDATION AND REQUEST FOR PURCHASE OF THE EQUIPMENT.

BACKGROUND:

In 1997, the Macomb County Clerk was believed to be among the first county clerks in Michigan to accept credit cards for court transactions, making paying and auditing easier. The County Clerk would now like to include the Register of Deeds Office as offering this service. Only a handful of other county's accept credit cards at no cost in their Register of Deeds Offices. Macomb County should be one of those counties. It would benefit customers by making it easier to pay when the exact amount due is not known ahead of time.

Customers most often send in multiple documents to be recorded at once. If there is a tiny mistake in any of the documents, then the entire stack is returned with the check and nothing is recorded until the correction is made. If customers are able to use a credit card, they would be able to have all correct documents filed when presented and not risk losing a recording fee because one of several documents had a mistake. Customers would not have to worry about what the exact fee is in advance because they would not be preparing a check ahead of time.

Also, many people use their credit cards to gain points towards rewards. If they were able to use their card at the Register of Deeds Office, including for the transfer tax, they would be able to gain a great deal of points towards rewards.

It is very difficult to predict the number of transactions and the amount of sales that would take place by credit card in the Register of Deeds Office. However, it is estimated \$500,000 in revenue or 30,000 recorded documents per year might be paid for with credit cards if that option was available to customers.

For these reasons, the County Clerk would like to issue an RFP for a credit card processing machine for the Register of Deeds Office and report back to the Board with a recommendation and request for purchase of the equipment.

INTRODUCED BY: COMMISSIONER PETER LUND, CHAIRPERSON
LEGISLATIVE & ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE:
LAS 01-14-08

PASSED BY FULL BOARD ON JANUARY 24, 2008 WITH AMENDMENT "...TO BROADEN THE RFP TO INCLUDE ALL COUNTYWIDE DEPARTMENTS THAT ARE INTERESTED."

RECYCLABLE PAPER

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: AUTHORIZE COUNTY DEPARTMENTS TO REVIEW THE CONSOLIDATION OF RECORDS PRODUCTION AND TO REPORT BACK TO THE LEGISLATIVE AND ADMINISTRATIVE SERVICES COMMITTEE. * (see below)

BACKGROUND:

The County Clerk has received a proposal from ACS, Affiliated Computer Services, Inc., to provide "One Stop Shopping" for County records related to real estate. Affiliated Computer Services, Inc. ("ACS") is the vendor that provides the Register of Deeds computer system, including Internet access to real estate documents, imaging, microfilming, public search terminals and all in-office computer equipment, scanners and printers.

ACS has proposed entering an agreement to produce County records under its APIX system. The APIX system would interface with the various electronic databases involved and promptly return search results. Currently, in order to conduct a complete title search, a person must search the Register of Deeds records, court records, death and marriage records, tax records, GIS records and maps and Public Works records. In short, a person must search several different databases or files in different locations in order to get a complete record for a real estate transaction. The APIX system would compile these records in a package. Users would pay a convenience fee premium to cover the cost of the system, in addition to the regular search fees incurred. The County would also recover its costs.

ACS, Inc. initially proposed this idea to the county clerk. The clerk organized two meetings with staff from ACS, Inc., the IT Department, Finance Department, Planning Department, Public Works, Treasurer's Department and the Equalization Department.

Several issues arose from these discussions including but not limited to:

- Which county databases would actually be involved? This involves the consent from various county officials and the Board.
- What would the fee structure be in order to reimburse the county for all expenses?
- What, if any, additional technical infrastructure would be required?

- Can the various vendors of the current systems provide data or access in a format usable by the proposed APIX system?
- Are there similar services available from competitors?
- How does this proposal fit in with the e commerce review recently authorized by the Board?

The clerk and other departments sought the advice of corporation counsel on this matter and it was decided that guidance from the Board should be sought.

Please note that the County Clerk is NOT recommending that the County proceed with the APIX project at this time. There is not enough information to make such a recommendation. There are many unresolved issues. The County Clerk would like to find out more information in order to make an informed recommendation to the Board. But the Clerk feels she cannot proceed to provide the Board information about these issues unless the Board authorizes this or a similar resolution.

Whether this particular project actually proceeds or not, the clerk at least wanted the Board to be aware of the proposal by the private sector given the possibility that this would increase reimbursement for the County's record systems and help aid in the economic development of the County.

* LAS Committee Chair Lund waived this item to the Full Board meeting on 7-24-08. (Duke)

INTRODUCED BY: COMMISSIONER PETER LUND, CHAIRPERSON
LEGISLATIVE & ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE:

Full Board 7-24-08 *