



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley
Diane McGee
William A. Froberg

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, January 11, 2012 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADOPTION OF AGENDA**
4. **MINUTES**
 - a. Approval of the minutes of the December 14, 2011 Civil Service Commission meeting.
5. **PUBLIC PARTICIPATION**
6. **BUSINESS**
 - a. Review Civil Service Commission Budget
 - b. Discussion regarding Dispatcher Leader and Dispatcher Supervisor Eligibility Lists.
(Tabled from 12/14/11 meeting)
 - c. Review and discuss adopting "Memorandum of Interest" for:
 - Dispatch Leader (internal applicants)
 - Sergeant(Tabled from 12/14/11 meeting)
7. **PERSONNEL**
 - a. Review and approve Dispatcher Eligibility list.
 - b. Review and approve Corrections Officer Eligibility list.
 - c. Review and approve Deputy Sheriff Eligibility list.
 - d. Review and approve Sergeant (full) Eligibility list.
 - e. Review and approve Macomb County Termination Form and Vacancy Authorization Form for:
 - Jill Zech, Corrections Deputy - Resigned (1/5/12)
 - f. Review and approve Vacancy Authorization Form for:
 - Joyce Harder, Corrections Deputy – Retired (1/6/12)
 - g. Review and approve Recommendation to Fill Open Position:
 - Scott Labish, Deputy (1/1/12)
 - Joseph Ferrante, Deputy (1/2/12)
 - Kenneth W Roberts, Corrections Sergeant (1/1/12)
 - Eric C Chene, Corrections Sergeant-1 (1/1/12)
 - h. Review and approve confirmation of Account Clerk I/II Djysta Juncaj, tabled from

12/14/11 meeting to determine if they were on Eligibility List.

8. NEW BUSINESS

- a. Review and approve 2012 Civil Service Commission meeting schedule.
- b. Correspondence from Brian Jacks, Macomb County Human Resources, with Computer Maintenance Seniority List and copies of applications for computer maintenance clerk position.
- c. Ergometrics Invoice #111548 dated 12/14/11 for \$30.00 for ECOMM CallTaker Video Test Scoring services \$30.00.
- d. Correspondence from Ergometrics requesting our input on new testing they are developing for entry level exam for law enforcement and a new emergency communications test.

9. ADJOURNMENT