



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
William A. Froberg, Vice-Chairman
Diane McGee, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, March 13, 2013 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADOPTION OF AGENDA**
4. **MINUTES**
 - a. Approval of the Minutes of the February 13, 2013 Civil Service Commission meeting.
5. **PUBLIC PARTICIPATION**
6. **BUSINESS**
 - a. Review Civil Service Commission Budget
7. **PERSONNEL**
 - a. Review and approve Corrections Officer Eligibility list.
 - b. Review and approve Deputy Eligibility list.
 - c. Receive and file Recommendation to Fill:
 - Leah Monacelli – Dispatcher Effective 2/04/13
 - Stephen McCord – Deputy Effective 2/16/13
 - Michael Shorkey – Sergeant-1 Effective 3/09/13
 - Linda Findlay – Sergeant (Full) Effective 3/09/13
 - Lawrence Duda – Lieutenant Effective 3/09/13
 - d. Receive and file Macomb County Vacant Position Authorization Forms:
 - Corrections Deputy – Vacated by Stephen McCord – Promotion Effective 2/16/13
 - Lieutenant – Vacated by Carolyn Marshall – Retired Effective 3/04/13
 - e. Receive and file Request for Medical and Psychological Examinations for:
 - Kyle White – Corrections Deputy
 - Stephanie Cheung – Dispatcher (Clinton Township PD)
 - Kathleen DeYoung – Dispatcher (Clinton Township PD)
 - Derek Fortunate – Dispatcher (Clinton Township PD)
 - Kristan Koehler – Dispatcher (Clinton Township PD)
 - David Popovich – Dispatcher (Clinton Township PD)
 - Aileen Sczublewski – Dispatcher (Clinton Township PD)
 - Christopher Bennett – Dispatcher

- Robert Deja – Dispatcher
 - Brendan Fraser – Dispatcher
 - Erika Grzech – Dispatcher
 - Krysta LeBeau – Dispatcher
 - Marcy Oke – Dispatcher
 - Joshua Strassburg – Dispatcher
- f. Review Physical and Psychological Examinations and forward Recommendation for Hire to the Macomb County Sheriff's Office for (see chart attached):

8. OLD BUSINESS

- a. Presentation by EMPCO Representative John Higgins regarding test content and scores for Corrections Sergeant-1 and Law Enforcement Sergeant-1 examinations. (Tabled from 2/13/13 Meeting).
- b. Receive and file PA 390 Michigan Emergency Management Act.
- c. Review and sign letter to Sheriff Anthony Wickersham approving the modification of testing requirements for current Clinton Township Dispatchers being hired by MCSO as requested in letter from Sheriff Wickersham dated January 18, 2013.
- d. Commissioner McGee to proctor Ergometric Video Dispatcher Testing on Thursday, March 21, 2013 at 9 am at the MCSO Training Room
- e. Special Civil Service Commission Meeting on Monday, March 25, 2013 at 9 am at the Clerk's Office Conference Room.

9. NEW BUSINESS

- a. Review and approve payments for **Concentra Medical Center** for **Invoice Numbers 708710633 for \$149.00** for (1) Pre-Employment Physical Examination for Charles Mishakis dated February 18, 2013; **Invoice Numbers 708721476 for \$298.00** for (2) Pre-Employment Physical Examinations for Kyle White and Richard Gabriel dated February 20-25, 2013; and **Invoice Numbers 708734723 for \$149.00** for (1) Pre-Employment Physical Examination for Aileen Sczublewski dated March 4, 2013;
- b. Review and approve payment for **Michael Vredevoogd PC Invoice Numbers 2013-1 for \$585.00** for (3) Pre-Employment Psychological Examination for Richard Gabriel II, Charles Mishakis, and Kyle White dated 2/18-2/22/2013; **Invoice Number 2013-2 for \$390** for (2) Pre-Employment Psychological Examinations for Stephanie Cheung and Kristan Koehler dated 3/1/2013; and **Invoice Number 2013-3 for \$780.00** for (4) Pre-Employment Psychological Examinations for Kathleen DeYoung, David Popovich, Aileen Sczublewski, and Derek Fortunate dated 3/4 - 3/9/13.

10. ADJOURNMENT