BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586.469.5125 ~ Fax: 586.469.5993
www.macombBOC.com

BOARD OF COMMISSIONERS

REGULAR SESSION WITH A SPECIAL AGENDA

THURSDAY, DECEMBER 12, 2013

FINAL SPECIAL AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
6. Correspondence from the Executive (none)
7. APPOINTMENTS

Executive Appointment
a) ETHICS BOARD (page 1) (attached)
   1 appointment; unexpired 5 year term ending 2-1-17
   (1 application is attached)

Chair Appointment with Board Concur
b) HOSPITAL FINANCE AUTHORITY BOARD (page 8) (attached)
   1 reappointment; 5 year term ending 12-31-18
   (1 application is attached)
8. **COMMITTEE REPORTS:**
   
a) Government Operations, December 9 *(no report)*

b) Justice & Public Safety, December 10 *(no report)*

c) Economic Development, December 11 *(no report)*

d) Finance, December 12 *(page 15)* *(attached)*

9. **PROCLAMATIONS**
   
a) Commending Mary Solomon – Retirement from Community Services Agency (offered by Board; recommended by Finance Committee on 12-12-13) *(attached)* *(page 28)*

10. 2014 Meeting Schedule *(page 29)* *(attached)*

11. New Business

12. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)

13. Roll Call

14. Adjournment
RESOLUTION NO. _____________  FULL BOARD MEETING DATE:__________________  
AGENDA ITEM:______________________________

MACOMB COUNTY, MICHIGAN

RESOLUTION TO approve or reject the County Executive’s appointment of Patricia Laske to the Ethics Board to fill the unexpired five-year term ending February 1, 2017

INTRODUCED BY: Dave Flynn, Chair

COMMITTEE/MEETING DATE
Full Board  12-12-13
TO: Dave Flynn, Board Chair
FROM: Mark A. Hackel, County Executive
DATE: November 12, 2013
RE: ETHICS BOARD APPOINTMENT

As provided under Macomb County Home Rule Charter, Section 2.4.2, this memorandum serves as notice of the Executive’s nomination to the Ethics Board as presented to you for Board approval:

- Ms. Patricia Laske to fill term to expire February 1, 2017 (see attached application)

Please note that Mr. James Caygill resigned from the Board because he is moving out of Macomb County and Ms. Laske will fill his five-year unexpired term ending February 1, 2017.

Thank you for your attention to this transmittal and I am available to answer any questions or concerns which you or the Board members may have.

MAH
APPLICATION FOR APPOINTMENT
MACOMB COUNTY BOARD OR COMMISSION
(Please note: Only legible applications can be considered)

I, Patricia Laske, hereby make application for appointment to the Macomb County Ethics Board for from
to

TO THE MACOMB COUNTY EXECUTIVE:
STATE OF MICHIGAN)
COUNTY OF MACOMB)
I reside at (Present Address):
49615 Regatta
City:
Chesterfield
Since:
1997
State: MI
Citizen of: United States
Zip Code: 48047

Home Telephone Number: n/a
Work Telephone Number: (586) 218-5270
Cell Phone Number: (586) 855-8866

E-mail Address:
plaske@careswls.com

I am at least 18 Years of Age:
Yes

Mailing Address (if different than above):

City:
State:
Zip Code:

Employer:
CARE of Southeastern MI
Telephone: (586) 541-2273
Title: Director, CARE's WorkLife Solutions
City:
Fraser
State: MI
Zip Code: 48026
Nature of Work: Employee Assistance

Education – Graduate from High School?: Yes

Degree Received: Michigan Certified Prevention Consultant

I presently hold the following appointments and elected positions:

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<th>Title</th>
<th>Appointment or Election Date</th>
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Rev. 10/2011
Previously held appointments and/or elected positions:

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<th>Title</th>
<th>Dates Served</th>
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Have you ever been convicted of a felony? If yes, list each below:

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<tr>
<th>Date of Offense</th>
<th>Nature of Offense/Violation</th>
<th>Name/Location of Court</th>
<th>Penalty Imposed (if any) / Disposition</th>
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Do you have a conflict of interest or a potential conflict of interest? Such as a financial or business interest in any contracts, grants, permits, etc. with Macomb County? If so, list the interest (except where required for the appointment):

I hope this would not be a conflict. CARE's WorkLife Solutions is the Employee Assistance Program provider for Macomb County. Our role is provide an off-site confidential resource to employees and their dependents who are going through a life stressor to guide and support them in their mental and emotional wellness.

List any family members who are or have been employed by Macomb County or are or have been elected to County Offices:

None

Is this an application for reappointment?:

☐ Yes  ☐ No

If so, how many years have you served on this board?:

# of Meetings Attended:  # of Meetings Held:

Please indicate your attendance record for the term(s) served:

Comments/Clarification (only if necessary):
Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Macomb County:

I have been in the field of Substance Abuse Prevention and Education for over 25 years and the principals of ethics has been a vital part of our training, culture and continued education to guide the quality of services provided in my field of work.

In my profession, I have had the privilege of training a diverse group of people and ages over the years and feel my professionalism and team "attitude" will be an asset to the success of the Macomb County Ethics Board.

I hereby apply for appointment to: the Macomb County Ethics Board

and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

I further certify that I can and will upon request substantiate all statements and information provided by myself on this application and that all statements are complete and correct to the best of my knowledge.

I also understand that any false statements or erroneous information provided in connection with this application may be cause for rejection of appointment.

October 28, 2013
Patricia Laske

Subscribed and sworn to before me this 28th day of October, 2013.

Notary Public, Macomb County, Michigan

My Commission Expires:

Note: Applicants may - but it is not required - attach additional information pertaining to this Application for Appointment. Attachments may not exceed the maximum for each of the listed below:

- Resume - Up to one page
- Letter of Reference - up to two pages
- Letter of Intent - up to one page

The following is for Office use only:

Signature of Authorized Personnel

PLEASE SIGN AND RETURN YOUR COMPLETED APPLICATION TO:

PAMELA LAVERS
C/O MACOMB COUNTY EXECUTIVE OFFICE
1 S. MAIN, 8TH FLOOR
MT. CLEMENS, MI 48043
WORK EXPERIENCE

CARE of Southeastern Michigan, Fraser, MI
Director, CARE’s WorkLife Solutions 10/1/2012 – present
Responsible for overall Employee Assistance Program services for current companies including management consultation, clinical services, professional development and marketing of services.

CARE of Southeastern Michigan, Fraser, MI
Senior Account Manager, CARE’s WorkLife Solutions 10/1/2011 – 10/1/2012
Responsible for managing CARE’s WorkLife Solutions Employee Assistance Program (EAP). Supervises the professional development trainers and is responsible for marketing both the professional development trainings and EAP program. Provide consultation to human resource personnel as well as mediation and critical incidence debriefing.

CARE of Southeastern Michigan, Fraser, MI
Trainer & Consultant, CARE’s WorkLife Solutions 10/1/07 – 9/30/2011
Major responsibility is to market and provide professional development trainings to business and to marketing of employee assistance program services. Provide consultation to human resource personnel as well as mediation and critical incidence debriefing.

CARE of Southeastern Michigan, Fraser, MI
Coordinated a variety of programs, including Macomb County’s Annual Parenting Conference, a yearly summer camp for children of alcoholics, Michigan Prisoner Re-Entry Program, anger management programs, and non-custodial parent visitation services. Recruited, trained and supervised contractual personnel for these programs.

CARE of Southeastern Michigan, Fraser, MI
Public Information Specialist 8/1999 – 1/2004
Presented information on alcohol, tobacco and other drugs in the classroom to students throughout Macomb County. This position was responsible for the marketing, conducting the trainings, and reaching targeted goals of high-risk student populations.

CARE of Southeastern Michigan, Clinton Twp., MI
Recruited, trained, and supervised volunteers to facilitate Systematic Training for Effective Parenting programs. This position also required marketing of classes and recruiting sites to host the program as well as reaching targeted goals in providing these services to the public.

EDUCATION

Macomb Community College 1972 – 1974

CREDENTIALS

Certified Prevention Consultant – CPC-R
CPC-R with the Michigan Board for Addiction Professionals 3/2011 – Present

VOLUNTEER ACTIVITIES

Fundraising Efforts for CARE 1985 – Present
Lector at St. Mary’s Catholic Church 2006 – Present
Member of Macomb Emergency Response Group 2009 – Present
Volunteer for the Macomb County Crisis Center 2011 – Present
Paddy Laske  
Director of  
CARE’s WorkLife Solutions  
(Employee Assistance Program)

Paddy Laske is a Certified Prevention Consultant with the Michigan Certification Board of Addiction Professionals (MCBAP) and Certified Prevention Specialist with the International Certification & Reciprocity Consortium and has been working for CARE of Southeastern Michigan for over 25 years.

She has a wealth of experience in supervising a variety of programs, employing and training of staff, and teaching a diverse group of educational programs. She is currently the Director for CARE’s WorkLife Solutions.

She has been the keynote speaker at a variety of conferences and created a variety of inter-personal trainings to help business leaders, supervisors and employees create a positive and productive work culture.

In her current role, she focuses on providing quality services to support the 60 companies that contract with CARE to provide their Employee Assistance program. These services include everything from leadership consultation, critical incident stress debriefing, professional development trainings and problem solving sessions with a master level counselor for employees and their immediate family members.

She also volunteers for the Macomb County Crisis Center’s LOSS program which provides guidance and support for families who experience the loss of a loved one due to suicide.

She has a strong passion for education in the area of “people” skills and CARE’s WorkLife Solutions gives her the opportunity to live out her passion every day!
MACOMB COUNTY, MICHIGAN

RESOLUTION TO approve the reappointment of Dave Flynn to the Hospital Finance Authority Board for a five year term from January 1, 2014 to December 31, 2018

INTRODUCED BY: Dave Flynn, Chair
Application forms and submission materials should be sent to:
Macomb County Board of Commissioners
1 S. Main Street, 9th Floor
Mt. Clemens, MI 48043
586.469.5125  www.macombBOC.com

One vacancy created by term expiration. Applications due by **5pm on Monday, November 25, 2013**. Public interviews to be held on **Monday, December 9, 2013 at 9am** at the Gov't Operations meeting. Applicants are encouraged to attend. Appointment will be made at the Full Board meeting on **Thursday, December 12, 2013 at 7pm**.

<table>
<thead>
<tr>
<th>Name of Board/Commission</th>
<th>Hospital Finance Authority Board</th>
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<tbody>
<tr>
<td><strong>Origin</strong></td>
<td>PA 38 (1969)</td>
</tr>
<tr>
<td><strong>Appointment Authority</strong></td>
<td>Chair appointment w/ Board concur</td>
</tr>
<tr>
<td><strong>Function</strong></td>
<td>The Commission may issue revenue bonds to finance hospital construction and/or renovation projects; mortgage hospital facilities in favor of the bond holders; loan money to hospitals for the purpose of refinancing outstanding indebtedness of a hospital; employ consultant and fix their compensation; charge, impose and collect fees in connection with its loans; undertake a project for the benefit of one or more hospitals; and invest funds not required for immediate use or disbursement at its discretion.</td>
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<tr>
<td><strong>Membership Composition</strong></td>
<td>5 members</td>
</tr>
<tr>
<td><strong>Term</strong></td>
<td>5 years</td>
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November 26, 2013

TO: Honorable Commissioners

FROM: Dave Flynn, Chairman DF

RE: Hospital Finance Authority Board

Since there were no objections from commissioners, and no other applications were received, I am willing to continue serving on the Hospital Finance Authority Board. I request you concur with my re-appointment.

This new term is for five years and will extend through December 31, 2018.

:pd

MACOMB COUNTY BOARD OF COMMISSIONERS

Toni Moceri – District 1
James Carabelli – District 6
Bob Smith – District 12

Marvin Sauger – District 2
Don Brown – District 7
Joe Sabatini – District 13

David Flynn
District 4
Chairman

Kathy Tocco
District 11
Vice Chair

Veronica Klinefelt – District 3
Kathy D. Vosburg – District 8

Robert Mijac – District 5
Fred Miller – District 9

Michael Boyle
District 10
Sergeant-At-Arms
Application for Appointment or Re-Appointment to
Macomb County Board/Commission

TO THE MACOMB COUNTY BOARD OF COMMISSIONERS:
STATE OF MICHIGAN) ss
COUNTY OF MACOMB)

Name of Board/Commission to which appointment is being made:
Hospital Finance Authority Board

Term: 5 years; from 01/01/2014 (date/year) to 12/31/2018 (date/year)

1. Applicant Information

Name: David J. Flynn

Residence Address: 

City, Zip Code: Sterling Heights 48311

County of Residence: Macomb

Mailing Address (if different than above): Same

Preferred Phone: 586.469.5711

Email: dave.flynn@macombgov.org

Best method of contact: email

2. I am at least 18 years of age: ☒ Yes ☐ No

3. I am currently registered to vote: ☒ Yes ☐ No

4. Citizenship: USA

5. Employer: County of Macomb

Employer Address: 1 S. Main Street, 9th Floor Mt. Clemens, MI 48043

Nature of your work: Elected official

Position: Chairman, Macomb County Board of Commissioners
6. Educational level, degree(s) received, other relevant certification or endorsements:

B.A., Political Science, Michigan State University, 2008

7. I presently hold the following appointments and elected positions:

Title/Board-Commission: Commissioner, Macomb County Board of Commissioners
Appointment/Election Date: Terms: 2007-08, 2009-10, 2011-12, 2013-14
Title/Board-Commission: Hospital Finance Authority
Appointment/Election Date: March 2009 - present
Title/Board-Commission: 
Appointment/Election Date: 

8. Previously-held appointments and/or elected positions:

Title/Board-Commission: R-PATH (Regional Partners Advocating Transit Here)
Dates Served: 2011-2013
Title/Board-Commission: SEMCOG
Dates Served: 2009 - 2011
Title/Board-Commission: SMART Board
Dates Served: 2010 - 2011

9. Have you been convicted of a felony? □ Yes ☒ No

If yes, list each – provide date, nature of offense or violation, name and location of court, penalty imposed (if any) or the disposition of the case. A conviction will not automatically bar you from appointment.
10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc., with Macomb County? *
   If so, please explain. *Please reference the Macomb County Ethics Policy at www.macombBOC.com.

   N/A

11. List any family members who are, or have been, employed by Macomb County or who have been elected to County offices.

   No family members have been employed by Macomb County.
   My father served in an unpaid capacity as Charter Commissioner from 2009-2010.

12. Is this an application for re-appointment? ☑ Yes ☐ No
   If yes, how many years have you served on this board/commission? since 2009
   Please indicate your attendance record for term(s) served:
   Number of meetings attended 0  Number of meetings held 0
   Comments/Clarification (if necessary)

13. Briefly indicate your qualifications for appointment to this specific board and the reason you believe your appointment will benefit Macomb County:

   I have valuable experience overseeing budgets and addressing public funding issues. During my terms serving as commissioner, I have developed positive working relationships with members of the public and private sectors including government, business, non-profit, cultural, education and health care industries. My involvement in R-PATH has afforded me the opportunity to work collaboratively with regional partners on a shared issue. I am involved with the Macomb Cultural and Educational Partnership (MCEP) and this has allowed me to accumulate international working experience with companies and universities to locate programs in Macomb County. I believe this experience, as well as other, provide me with the necessary skills to serve in this capacity.
14. Statement of Application to Board/Commission

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking:

Signature: [Signature]

Printed Name: David J. Flynn

Date: 12/26/13

Subscribed and sworn to before me this 2 day of December, 2013

Notary Public
Macomb County, Michigan

My Commission expires: [Notary Seal]

Note to Applicants: You may – but it is not required – attach additional information pertaining to this Application for Appointment as long as attachments do not exceed the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page
December 12, 2013

TO: BOARD OF COMMISSIONERS

FROM: FRED MILLER, CHAIR, FINANCE COMMITTEE

RE: RECOMMENDATIONS FROM FINANCE COMMITTEE MEETING OF DECEMBER 12, 2013

At a meeting of the Finance Committee, held Thursday, December 12, 2013, the following recommendations were made and are being forwarded to the December 12, 2013 Full Board meeting for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Tocco, supported by Carabelli, to recommend that the Board of Commissioners approve a budget transfer request in the amount of $250,000 in Fund 350 for the 2011 UASI Grant by increasing Capital Outlay by $250,000 and decreasing Supplies and Services by $250,000; further, this budget action addresses budgetary issues only. It does not constitute the Commission’s approval of any County contract. If a contract requires Commission approval under the County’s Contracting Policy or the County’s Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. THE MOTION CARRIED.

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Brown, supported by Smith, to recommend that the Board of Commissioners approve an increase in the 2013 Supplies and Services line item in the District Court 3rd Class Budget Center and decrease the 2013 Contingency Account in the amount of $12,152 in order to pay witness fees for the remainder of the year; further, this budget action addresses budgetary issues only. It does not constitute the Commission’s approval of any County contract. If a contract requires Commission approval under the County’s Contracting Policy or the County’s Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. THE MOTION CARRIED.
3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Brown, supported by Carabelli, to recommend that the Board of Commissioners approve the contract between the Macomb County Department of Roads and Teltow Contracting, Inc. for the Russ Road culvert replacement and 27 Mile Road bridge removal at a cost of $278,404; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Moceri, supported by Sauger, to recommend that the Board of Commissioners approve an amendment to the previously approved Community Services Agency budget with an increase in the amount of $115,000 for Fiscal Year 2013/2014 (Emergency Solutions Grant); further, this budget action addresses budgetary issues only. It does not constitute the Commission’s approval of any County contract. If a contract requires Commission approval under the County’s Contracting Policy or the County’s Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Moceri, supported by Tocco, to recommend that the Board of Commissioners approve a contract amendment with Morning Star Early Learning Center for center-based services for Community Services Agency’s Head Start 0-5; further, this budget action addresses budgetary issues only. It does not constitute the Commission’s approval of any County contract. If a contract requires Commission approval under the County’s Contracting Policy or the County’s Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Moceri, supported by Flynn, to recommend that the Board of Commissioners approve an increase in budgeted revenues and expenditures of $22,500 for the Health Department Grant Fund supporting the Infant Safe Sleep Mini-Grant; further, this budget action addresses budgetary issues only. It does not constitute the Commission’s approval of any County contract. If a contract requires Commission approval under the County’s Contracting Policy or the County’s Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**
7. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Mijac, supported by Sauger, to recommend that the Board of Commissioners approve amendment #2 to the existing WIC Program services contract between the Arab Community Center for Economic & Social Services (ACCESS) and the Macomb County Health Department which will extend the contract for one year, from January 1, 2014 to December 31, 2014, for a total contract amount not to exceed $192,000; further, this budget action addresses budgetary issues only. It does not constitute the Commission’s approval of any County contract. If a contract requires Commission approval under the County’s Contracting Policy or the County’s Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. THE MOTION CARRIED.

8. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Tocco, supported by Smith, to recommend that the Board of Commissioners concur in the appointment of Kevin L. Moffatt of Martin Bacon & Martin, P.C., to represent the County of Macomb and Macomb Sheriff’s Deputy Jeffrey McPherson in litigation entitled Leslie A. Roberts v. County of Macomb and Jeffrey Allen McPherson, 16th Circuit Court Case No. 13-4404-NI; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. THE MOTION CARRIED.

9. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Flynn, supported by Mijac, to recommend that the Board of Commissioners approve a budget amendment that will enable the County Clerk/Register of Deeds to reinvent the way the public waits in line for county government services by purchasing a virtual queuing system at a cost not to exceed $170,434, which includes $42,055 for a five-year maintenance agreement; funding is available as follows: $28,184-County Clerk Salaries and Fringe Benefits, $78,000-County Clerk Capital Outlay, $34,311-Register of Deeds Salaries and Fringe Benefits, $8,900-Register of Deeds Supplies and Services and $21,039-Register of Deeds Automation Fund Capital Outlay; further, this budget action addresses budgetary issues only. It does not constitute the Commission’s approval of any County contract. If a contract requires Commission approval under the County’s Contracting Policy or the County’s Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. THE MOTION CARRIED WITH BROWN AND SABATINI VOTING “NO.”

10. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Mijac, supported by Klinefelt, to recommend that the Board of Commissioners approve a five-year maintenance contract with Identisys, Inc., for the Clerk/Register of Deeds’ virtual queuing system, which is proposed in a concurrent resolution, at a one-time cost not to exceed $42,054.75 for the entire five-year period; funds are available in the Clerk’s Capital Outlay account per a budget adjustment in a concurrent resolution; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive. THE MOTION CARRIED WITH BROWN AND SABATINI VOTING “NO.”

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR MILLER, SUPPORTED BY VICE-CHAIR MOCERI.
Resolution to:
Approve a Budget Transfer request in the amount of $250,000 in Fund 350 for the 2011 UASI Grant by increasing Capital Outlay by $250,000 and decreasing Supplies & Services by $250,000.

Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

FORWARD TO THE FINANCE COMMITTEE.

*(This language was added by JPS Committee Chair Vosburg.)*

Introduced By:
Kathy Vosburg, Chair, Justice & Public Safety Committee

Additional Background Information (If Needed):
See attached letter to the Executive.
MACOMB COUNTY, MICHIGAN

Resolution Number: ____________________________ Full Board Meeting Date: ____________________________

RESOLUTION

Resolution to:

Increase the 2013 supplies and services line item in the District Court 3rd Class budget center and decrease the 2013 contingency account in the amount of $12,152 in order to pay witness fees for the remainder of the year.

Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

FORWARD TO THE FINANCE COMMITTEE.

*(This language was added by Justice & Public Safety Committee Chair Vosburg.)*

Introduced By:

Kathy Vosburg, Chair, Justice and Public Safety Committee

Additional Background Information (If Needed):

The District Court 3rd Class cost center is used to account for witness fees paid to individuals called by the Prosecuting Attorney's Office in connection with matters handled at the various district courts in the County. Actual expenditures for 2013 are projected to be approximately $27,000, very much in line with the average spend of $33,850 for the years 2008-2012. The budget for 2013 is $17,848, which was lowered from previous year levels. Therefore, the Finance Department is requesting a budget amendment in the amount of $12,152 to allow the County to pay witness fees for the remainder of the year.

Committee Meeting Date

Justice and Public Safety 11-5-13

Finance 12-12-13

Full Board 12-12-13
Resolution to:

Approve the contract between the Macomb County Department of Roads and Teltow Contracting, Inc. for the Russ Road culvert replacement and 27 Mile Road bridge removal at a cost of $278,404.00.

Introduced By:

Jim Carabelli, Chair Infrastructure Committee
Robert Hoepfner, Director of Roads

Additional Background Information (If Needed):

Russ Road culvert requires replacement due to deterioration. The bridge on 27 Mile has been closed for over 20 years and has now collapsed and is impeding the river flow, so removal is required.
Resolution

Resolution to:
Approve an amendment to the previously approved MCCSA budget with an increase in the amount of $115,000 for the Fiscal Year 2013/2014.

Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

FORWARD TO THE FINANCE COMMITTEE.

*(This language was added by Health & Human Services Committee Chair Moceri.)*

Introduced By:
Toni Moceri, Chair, Health & Human Services Committee

Additional Background Information (If Needed):
MCCSA has been awarded an Emergency Solutions Grant (ESG) to assist eligible Macomb County residents who are homeless or in danger of becoming homeless. MCCSA requests an approval to amend the previously approved budget with an increase in the amount of $115,000 during the Fiscal Year 2013-2014 to assist residents with housing related issues.

There is no impact on the County's General Fund.

The grant is through the U.S. Department of Housing and Urban Development (HUD) and is administered by MCCSA's Community Development program.

MCCSA hopes to assist approximately 150 residents who are homeless or at risk of becoming homeless with housing related assistance.

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<th>Committee</th>
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<tr>
<td>Health &amp; Human Services</td>
<td>11-7-13</td>
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<tr>
<td>Finance</td>
<td>12-12-13</td>
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<tr>
<td>Full Board</td>
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RESOLUTION

Resolution to:
Approve the contract amendment with Morning Star Early Learning Center, for center-based services for MCCSA's Head Start 0-5.

Introduced By:
Toni Moceri, Chair, Health & Human Services Committee

Additional Background Information (If Needed):
The proposed revised amendment to the previously approved contract with Morning Star Early Learning Center is necessary to provide services to MCCSA's Early Head Start center-based infants and toddlers. The proposed action will increase the amount of the previously approved contract from $175,104 to $362,128 for the Fiscal Year 2013/14. Due to Kinder Care discontinuing their participation in their previously approved contract of $175,104 to assist 16 children, Morning Star has agreed to increase their capacity from 16 to 32 children.

There is no impact on the County's General Fund, as these are federal grant funds.

In 2009, Macomb County was awarded a federal expansion grant through MCCSA Head Start to provide services to ninety two (92) pregnant women and children, birth to age three. Thirty two (32) slots were allocated to provide full day, center-based care for infants and toddlers.

An Exempt Purchasing Status was awarded by the Purchasing Department on July 2, 2013.

MCCSA Head Start will be able to continue services for 32 center-based infants and toddlers.

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</table>
Resolution

Resolution to:
Approve an increase in budgeted revenues and expenditures of $22,500 for the Health Department Grant Fund supporting the Infant Safe Sleep Mini-Grant.

Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

FORWARD TO THE FINANCE COMMITTEE.
*(This language was added by Health & Human Services Committee Chair Moceri.)*

Introduced By:
Toni Moceri, Chair, Health & Human Services Committee

Additional Background Information (If Needed):
The budget for the Health Department's CPBC Grant Fund ending September 30, 2014 was developed as part of the FY 2013/2014 budget submission, approved by the Board of Commissioners. The budget was based on information known at that time. Since then, the Health Department has been notified by the Michigan Department of Community Health of the above-mentioned grant award. This was also a program in the 2012/2013 Grant Fund.

This grant will allow the Health Department to provide outreach and education to community partners and new parents that promotes safe infant sleep practices in Macomb County.
Resolution to:
Approve Amendment #2 to the existing WIC Program services contract between Arab Community Center for Economic & Social Services (ACCESS) and the Macomb County Health Department (MCHD) which will extend the contract for one (1) year, from January 1, 2014 - December 31, 2014 for a total contract amount not to exceed $192,000.

Introduced By:
Toni Moceri, Chair, Health & Human Services Committee

Additional Background Information (If Needed):
The original WIC Program services contract that was approved by the Board of Commissioners on March 15, 2013, authorized ACCESS (beginning April 1, 2013) to service 1,300 WIC Program clients per month. Amendment #1 was approved by the Board of Commissioners on July 12, 2013, which allowed ACCESS to service an additional 300 WIC Program clients beginning July 1, 2013. This amendment will allow ACCESS to service 1,600 WIC Program clients for one (1) year from January 1, 2014 - December 31, 2014.

There is no impact on the County's General Fund; funding for this contract amendment is provided through the Michigan Department of Community Health.
RESOLUTION NO.

FULL BOARD MEETING DATE: __________
AGENDA ITEM: __________________________

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE APPOINTMENT OF KEVIN L. MOFFATT OF MARTIN BACON & MARTIN, P.C. TO REPRESENT THE COUNTY OF MACOMB AND MACOMB SHERIFF’S DEPUTY JEFFREY McPHERSON IN THE LITIGATION ENTITLED LESLIE A. ROBERTS v COUNTY OF MACOMB AND JEFFREY ALLEN McPHERSON, 16th CIRCUIT COURT CASE NO. 13-4404-NI

INTRODUCED BY: CHAIRPERSON FRED MILLER, FINANCE COMMITTEE

Pursuant to the provisions of the Charter, this office is asking the Board to concur in the appointment of the law firm of Martin, Bacon & Martin to represent the County in a civil action seeking money damages arising from a vehicular collision involving a Macomb County Sheriff’s vehicle.

The collision took place on June 29, 2013, at the intersection of eastbound Metropolitan Parkway and Union Lake Road. Plaintiff names the County and Deputy McPherson as party defendants. His complaint alleges Deputy McPherson operated a County Sheriff’s vehicle in a negligent manner and thereby was at fault in causing the collision. Plaintiff’s alleged injuries include blunt force head trauma, left second rib fracture, and a left side pneumothorax.

Attorney Kevin Moffatt of Martin, Bacon & Martin has extensive practice experience in the field of both governmental liability and automobile negligence and has represented the County in past civil matters. In those instances, he consistently served the County’s interests in the highest professional manner.

Accordingly, request is hereby made for the Board of Commissioners’ concurrence in appointing Kevin Moffatt of Martin Bacon & Martin, P.C., to represent the County Defendants in this litigation.

COMMITTEE/MEETING DATE

FINANCE COMMITTEE – 12/12/13
Full Board 12-12-13
Resolution Number:          Full Board Meeting Date:

MACOMB COUNTY, MICHIGAN

12/12/2013

RESOLUTION

Resolution to:

authorize a budget amendment that will enable the County Clerk / Register of Deeds to reinvent the way the public waits in line for county government services by purchasing a virtual queuing system at a cost not to exceed $170,434, which includes $42,055 for a five-year maintenance agreement. Funding is available as follows: $28,184-County Clerk Salaries & Fringe Benefits, $78,000-County Clerk Capital Outlay, $34,311-Register of Deeds Salaries & Fringe Benefits, $8,900-Register of Deeds Supplies & Services, $21,039-Register of Deeds Automation Fund Capital Outlay. Forward to Finance Committee. Further, this budget action addresses budgetary issues only. It does not constitute the Commission’s approval of any County contract. If a contract requires Commission approval under the County’s Contracting Policy or the County’s Procurement Ordinance, such approval must be sought separately.

Introducing:

Kathy Tocco, Chair, Government Operations Committee

Additional Background Information (If Needed):

This project was publicly bid. IdentiSys, Inc. was the sole bidder.

Breakdown of funding:

<table>
<thead>
<tr>
<th>Source</th>
<th>Type</th>
<th>Amount</th>
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<tr>
<td>General Fund - County Clerk</td>
<td>Salaries &amp; Wages</td>
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<td>General Fund - County Clerk</td>
<td>Fringe Benefits</td>
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<td>Transfers In</td>
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<td>Salaries &amp; Wages</td>
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<td>Supplies &amp; Services</td>
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<td>Register of Deeds Automation Fund</td>
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<tr>
<td>Register of Deeds Automation Fund</td>
<td>Transfers Out</td>
<td>$21,039.00</td>
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</table>

Additional background information is attached.

*WAIVED TO FINANCE BY GOVERNMENT OPERATIONS COMMITTEE CHAIR

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<td>12-12-13*</td>
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<tr>
<td>Full Board</td>
<td>12-12-13</td>
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</table>
Resolution to:

Approve the five-year maintenance contract with Identsys, Inc. for the Clerk/Register of Deeds' virtual queuing system, which is proposed in a concurrent resolution, at a one-time cost not to exceed $42,054.75 for the entire five-year period. Funds are available in the Clerk's Capital Outlay account per a budget adjustment in a concurrent resolution.

Introduced By:

Kathy Tocco, Chair, Government Operations Committee

Additional Background Information (If Needed):

See concurrent resolution for queuing system information. Prepaying this maintenance agreement for the five-year term saves the county over $10,000 compared to renewing it annually.

*WAIVED TO FINANCE BY GOVERNMENT OPERATIONS COMMITTEE CHAIR
A Proclamation Commending Mary Solomon
On Her Retirement as Director of the
Macomb County Community Services Agency

The Board of Commissioners Offers the Following Proclamation:

Whereas, public service with sincerity, honesty and devotion and a genuine involvement in activities and projects that generate improvement and betterment in the quality of life for all people is an aspiration and dream sought by many, but seldom achieved or fulfilled; and

Whereas, the aforesaid attributes aptly describe Mary Solomon who has unselfishly given of her time, energy and talent to Macomb County government and the community; and

Whereas, Mary Solomon began her career with Macomb County in 1983 as an Administrative Technician with the Macomb/St. Clair Workforce Development Board, she became a Case Manager in 1992; she moved to the Macomb County Community Services Agency (MCCSA) in 1997 as a Planner/Coordinator, in 2002 she became Assistant Director of MCCSA and was named Director in 2012. She initiated the Supportive Services to Veterans and Their Families program (SSVF), which finds permanent housing for the homeless and those veterans in danger of becoming homeless and helps them connect with helpful services. She also initiated a formal Community Needs Assessment to identify and provide services to those in need; and

Whereas, Mary Solomon had Dale Carnegie Training in Communication and Human Relations in 1995 and graduated from Central Michigan University with a Bachelor of Science Degree in Business Administration in 1996. As Director of MCCSA she has an operating budget of $33 million to oversee many programs that serve county residents, including Head Start 0 – 5, Weatherization, Emergency Assistance, Senior Nutrition, Senior Chore Services, Medical Transportation, supportive Services for Veterans, the Food Program and the Community Development program; and

Whereas, the Board recognizes the many contributions that Mary Solomon has made to the Macomb community and would like to convey that although her duties will be assigned to another individual, she will truly never be replaced. The Board wishes Mary Solomon many well-deserved years to relax, improve her golf handicap, play tennis, travel and enjoy her family and friends; and

Whereas, it is fitting and proper that public recognition be given to this individual for her outstanding contributions and many dedicated years of service to Macomb County.

Now, Therefore, be it proclaimed, by the Board of Commissioners, speaking for and on behalf of all county residents as follows:

I

That By These Presents, the Macomb County Board of Commissioners publicly acknowledges and expresses congratulations to Mary Solomon on the occasion of her retirement as Director of the Macomb County Community Services Agency.

II

Be It Further Proclaimed that a suitable copy of this Proclamation will be presented to Mary Solomon in testimony of the high esteem in which she is held by the Board of Commissioners.
December 5, 2013

TO: BOARD OF COMMISSIONERS

FROM: DAVID FLYNN, CHAIRMAN

SUBJECT: PROPOSED 2014 MEETING DATES

Listed below are the proposed dates of the Board of Commissioners meetings for 2014. Committee meetings will begin at 9 a.m. and the Full Board meetings at 7 p.m., and all meetings will be held on the ninth floor of the County Administration Building, in the Board of Commissioners’ Board Room, unless otherwise noted.

January

13  11:30am Full Board (Organizational)
    12pm Government Operations
14  Justice & Public Safety
15  Economic Development
16  Finance, followed by Full Board
27  Health & Human Services
28  Infrastructure
29  Finance
30  Full Board

February

3   12pm Government Operations
4   Economic Development
5   Justice & Public Safety
6   Finance, followed by Full Board
13  9am Full Board (reserve date)
24  Health & Human Services
25  Infrastructure
26  Finance
27  Full Board
### March

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<thead>
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<td>10</td>
<td>12pm</td>
<td>Government Operations</td>
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<td>11</td>
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<td>Justice &amp; Public Safety</td>
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<td></td>
<td>Economic Development</td>
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<td>Finance, <strong>followed by</strong> Full Board</td>
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<td>12pm</td>
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<td>Justice &amp; Public Safety, <strong>followed by</strong> Infrastructure</td>
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<td>Economic Development</td>
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### May

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### June

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<td>Justice &amp; Public Safety</td>
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<td>31</td>
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<td>Full Board</td>
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</tbody>
</table>
## August
- **7** Justice & Public Safety
- **8** Infrastructure
- **11** 12pm Government Operations
- **12** Health & Human Services
- **13** Economic Development
- **20** Finance
- **20** Full Board

## September
- **8** 12pm Government Operations
- **9** Economic Development
- **10** Justice & Public Safety
- **11** Finance, followed by Full Board
- **18** Finance (reserve date), followed by Full Board (reserve date)
- **22** Health & Human Services
- **23** Infrastructure
- **24** Finance
- **25** Full Board
- **30** Finance (reserve date), followed by Full Board (reserve date)

## October
- **6** 12pm Government Operations
- **7** Justice & Public Safety
- **8** Economic Development
- **9** Finance, followed by Full Board
- **14** Health & Human Services, followed by Infrastructure
- **15** Finance
- **16** Full Board
- **30** 9am Full Board (reserve date)

## November
- **10** 11am Justice & Public Safety
- **10** 12pm Government Operations
- **12** Economic Development
- **13** Finance, followed by Full Board
- **17** Health & Human Services
- **18** Infrastructure
- **19** Finance
- **20** Full Board

## December
- **8** 12pm Government Operations
- **9** Justice & Public Safety
- **10** Economic Development
- **11** Finance, followed by Full Board
- **15** Health & Human Services
- **16** Infrastructure
- **17** Finance
- **18** Full Board

DF/cb