



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
William A. Froberg, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, August 13, 2014 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

AMENDED AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. ADOPTION OF AMENDED AGENDA

4. MINUTES

- a) Approval of the Minutes of the July 9, 2014 Civil Service Commission Meeting

5. PUBLIC PARTICIPATION

6. BUSINESS

- a) Review Civil Service Commission 2014 Budget

7. PERSONNEL

- a) Review and approve Deputy Eligibility List
- b) Review and approve Corrections Officer Eligibility List
- c) Review and approve Dispatcher's Eligibility List
- d) Review and approve Jail Reimbursement Analyst Eligibility List
- e) Review and approve Computer Maintenance Clerk Eligibility List
- f) Receive and file Recommendation to Fill Authorization and Termination forms for:
 - Penny Burg – Corrections Deputy – Retired Effective 7/25/14
 - Beverly Dancy – Dispatcher – Hired Effective July 26, 2014
 - John Dickinson II – Criminal Justice Technology Specialist – Hired Effective August 3, 2014
 - Jeremiah Fifield – Corrections Deputy – Hired Effective July 26, 2014
 - Emily Hulbert – Dispatcher – Hired Effective July 28, 2014
 - Justin Jankowski – Corrections Deputy – Hired Effective July 28, 2014
 - Melanie Kolomjec – Corrections Deputy – Hired Effective August 4, 2014
 - Nicole Miron – Deputy – Promoted Effective July 23, 2014
 - Bryan Munafo – Corrections Deputy – Resigned Effective July 25, 2014
 - Keith Pethke – Deputy – Promoted Effective July 21, 2014
 - Ryan Piszczek – Deputy – Promoted Effective July 20, 2014
 - Aaron Schmittler – Deputy – Promoted July 22, 2014
 - Jonathon Sego – Corrections Deputy – Hired Effective August 4, 2014
 - Destini Staffney – Dispatcher – Hired Effective July 25, 2014
 - Jacob Stark – Dispatcher – Hired Effective July 27, 2014
 - Trenton Trombly – Deputy – Promoted Effective July 19, 2014
 - Brandon Wiley – Deputy – Promoted Effective July 24, 2014

- g) Receive and file requests for Pre-Employment Physical and Psychological evaluations and Review examination results and recommendation for hire for:
- Carly Allen – Corrections Deputy
 - Mary Damm – Dispatcher
 - Nancy Friedel – Dispatcher
 - Kathleen Gardner - Dispatcher
 - Derrick Jones - Dispatcher
 - Walter Mueller – Dispatcher
 - Melanie Phillips – Dispatcher
 - Jessica Piper – Dispatcher
 - Angela Salisbury – Dispatcher
 - Nicholas Scardino – Corrections Deputy
 - Jared Suminski – Corrections Deputy
 - Helen Tsouroullis - Dispatcher
 - Brad Yadon - Corrections Deputy
 - Daniel Zaliwski - Corrections Deputy

8. OLD BUSINESS

9. NEW BUSINESS

- a) Review and approve payment to Concentra Health Centers for Physical Pre-Placement Exams for invoice #709645051 dated 7/2/14 in the amount of \$30.00, #709658621 dated 7/8-7/11/14 in the amount of 391.00, #709670593 dated 7/18-7/21/14 in the amount of 240.00, #709682490 dated 7/25/14 in the amount of \$240.00, #709682191 dated 7/22/14 in the amount of \$30.00, #709689645 dated 7/1-7/31/14 in the amount of 120.00, #709694741 dated 7/29-8/1/14 in the amount of 360.00 totaling \$1411.00 for Jessica Piper, Carly Allen, Nicholas Scardino, Jared Suminski, Kathleen Gardner, Derrick Jones, Angela Salisbury, Brad Yadon, Nancy Friedel, Daniel Zaliwski, Melanie Phillips, and Mary Damm.
- b) Review and approve payment to Ergometrics, invoice #117918 dated February 28, 2014 for scoring services provided February 21, 2014 in the amount of \$39.00 and invoice #119286 dated 7/29/14, in the amount of \$32.60 for shipping cost of updated test materials.
- c) Review and approve payment to Dr. Diane Karle for psychological exams invoice #2014-9, #2014-10 and #2014-11 in the amount of \$780.00, \$780.00, and \$1,170.00 totaling \$2,730.00 for Carly Allen, Mary Damm, Teresa DeRoy, Nancy Friedel, Kathleen Gardner, Derrick Jones, Walter Mueller, Melanie Phillips, Angela Salisbury, Nicholas Scardino, Jared Suminski, Helen Tsouroullis, Brad Yadon, and Daniel Zaliwski.
- d) Discuss if an original High School transcript is really need with the application, or will a copy suffice. If high school transcript is not obtainable, is a college transcript sufficient.
- e) Discuss if applicant can bring in a copy of their physical test, or do we still need to see the original first.
- f) Approve updated Ecomm Dispatcher's Video Test material. The test video was re-filmed for a more updated look and instructions added onto the DVD. There are eight less questions on the CallTaker exam. The current test will be discontinued soon and will not be supported.

10. ADJOURNMENT