



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Carmella Sabaugh  
Macomb County Clerk

## **MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, March 11, 2015 - 9:00 A.M.  
Corporation Counsel Library – 8<sup>th</sup> Floor

### MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, March 11, 2015 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:13 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Also present: John Schapka, Office of Corporation Counsel  
Karlyn Semlow, Human Resources and Labor Relations  
Sgt. Lori Misch, Sheriff's Office Representative

### **ADOPTION OF AGENDA**

#### **MOTION**

A motion was made by Vice-Chair McGee to adopt the Agenda for March 11, 2015, supported by Chairman Stanley. **THE MOTION CARRIED**

### **MINUTES**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the minutes of February 25, 2015, supported by Chairman Stanley. **THE MOTION CARRIED**

### **PUBLIC PARTICIPATION**

NONE

### **BUSINESS**

### **REVIEW CIVIL SERVICE COMMISSION 2015 BUDGET**

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the 2015 budget report and to approve sending in budget request adjustment for 2015, supported by Chairman Stanley. **THE MOTION CARRIED.**

**PERSONNEL**

**REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Deputy's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT-1 ELIGIBILITY LISTS**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Sergeant-1 Eligibility Lists, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT (FULL) ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Sergeant (Full) Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE LAW ENFORCEMENT LIEUTENANT'S ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Lieutenant's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EXAMINATION RESULTS AND RECOMMENDATION FOR HIRE FOR:**

- Samara Shaw – Dispatcher

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the above examinations, and a Recommendation for Hire was sent to MCSO, supported by Chairman Stanley. **THE MOTION CARRIED.**

**RECEIVE AND FILE TERMINATION FORMS FOR:**

- Bradford King – Deputy – Retired Effective 3/27/15

**MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

**RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:**

- Jeffrey Budzynowski – Lieutenant – Promoted 3/6/15
- Nancy LePage – Sergeant 1 – Promoted 3/7/15
- Stacy O'Brien – Sergeant – Promoted 3/6/15
- Ryan Ruttan – Sergeant 1 – Promoted 3/6/15
- John Talos – Deputy – Promoted 3/6/15
- Frank Ventimiglio – Sergeant – Promoted 3/7/15
- Antoine Webb – Deputy – Promoted 3/7/15

**MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

**OLD BUSINESS**

**COMMISSIONERS INQUIRED IF THERE WAS A CANDIDATE FOR THE VACANT SEAT ON THE CIVIL SERVICE COMMISSION**

According to Corporation Counsel, there has been no movement regarding the vacant seat. The Civil Service Commission will address the Board of Commissioners at the April 22, 2015 meeting at 9:00 in the Macomb County Administration Building, 9<sup>th</sup> Floor Board Room.

**THE CIVIL SERVICE COMMISSION WAS NOTIFIED THAT A REQUEST FOR BID HAS BEEN FILED ON MARCH 10, 2015 IN SEARCH OF A NEW PSYCHOLOGIST.**

**NEW BUSINESS**

**REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #710094948, DATED 2/4-2/16/15 IN THE AMOUNT OF 600.00, AND INVOICE #710094977, DATED 1/17-2/6/15 IN THE AMOUNT OF 240.00 FOR KYLE MADAJ, BRANDON MEDLOW, MICHELE MISSIG, AMANDA LEVAN, SAMARA SHAW, ERIC BRILLHART, AND JOLI KIRSCH.**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoices, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO DR. KARLE, INVOICE #2015-6, DATED MARCH 9, 2015 IN THE AMOUNT OF \$195.00 FOR SAMARA SHAW'S PSYCHOLOGICAL EVALUATION.**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Chairman Stanley. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Vice-Chair McGee to adjourn the meeting at or about 9:39 a.m., supported by Chairman Stanley. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, March 25, 2015 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library, on the 8<sup>th</sup> Floor. **THE MOTION CARRIED.**

---

Shirley Maniaci, Senior Secretary to  
Macomb County Civil Service Commission

---

Carmella Sabaugh, Macomb County Clerk