



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Carl Seitz, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, September 30, 2015 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, September 30, 2015 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Carl Seitz, Commissioner

Also Present: Robert Gazall, Office of Corporation Counsel
Lt. Walt Zimny, Sheriff's Office Representative
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Seitz to adopt the Agenda for September 30, 2015, supported by Vice-Chair McGee. **THE MOTION CARRIED**

MINUTES

MOTION

A motion was made by Commissioner Seitz to approve the minutes of September 9, 2015, supported by Vice-Chair McGee. **THE MOTION CARRIED**

PUBLIC PARTICIPATION

Eric Herppich, Director of Human Resources and Labor Relations, introduced himself and the new Civil Service Commission Human Resources representative, Amy Lumetta.

BUSINESS

NONE

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Seitz to review and approve the Corrections Officer Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Seitz to review and approve the Deputy Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT LIEUTENANT ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Seitz to review and approve the Law Enforcement Lieutenant Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION AND TERMINATION FORMS AND RESIGNATION LETTER FOR:

- David Abbott – Sergeant – Retired Effective 10/15/15
- Darryl Sage – Corrections Officer – Resigned Effective 9/18/15
- Kevin Grant – Deputy – Promoted Effective 9/22/15
- Matthew VanLacken – Deputy – Promoted Effective 9/23/15

MOTION

A motion was made by Commissioner Seitz to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE REQUESTS FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EXAMINATIONS FOR:

- Autumn Fettig – Corrections Officer
- Rebecca Jeruzal – Corrections Officer
- Nicholas Marlow – Corrections Officer
- Matthew McPhillips – Corrections Officer

MOTION

A motion was made by Commissioner Seitz to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

OLD BUSINESS

**REVIEW AND RECEIVE AND FILE RFP PROPOSAL FOR PROMOTIONAL EXAMINATION
(TABLED FROM 9/9/15)**

MOTION

A motion was made by Commissioner Seitz to TABLE the above agenda item until October 14, 2015, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

NEW BUSINESS

**RECEIVE AND FILE, AND APPROVE PAYMENT TO CONCENTRA, INVOICE #710440958
DATED 8/1/15 IN THE AMOUNT OF 107.00, AND INVOICE #710440427 DATED 7/24/15 IN THE
AMOUNT OF \$25.00 TOTALING \$132.00 FOR PRE-EMPLOYMENT PHYSICAL FOR MELODY
SHURTER AND KELLY HARP.**

MOTION

A motion was made by Commissioner Seitz to TABLE the above agenda item until October 14, 2015, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**DISCUSS IF APPLICANTS WHO WERE ON AN ELIGIBILITY LIST, AND HAVE WITHDREW
THEIR APPLICATION BECAUSE THEY HAVE TAKEN A POSITION ELSEWHERE, IS KEPT ON
THE ELIGIBILITY LIST.**

MOTION

A motion was made by Commissioner Seitz to TABLE the above agenda item until October 14, 2015, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Commissioner Seitz to adjourn the meeting at or about 9:56 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, October 14, 2015 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk