



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Carmella Sabaugh
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, August 10, 2016 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, August 10, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: John Schapka, Office of Corporation Counsel
Lt. Robert Doherty, Sheriff's Office Representative

Absent: Robert Stanley, Chairman
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA AS AMENDED ON AUGUST 10, 2016

MOTION

A motion was made by Commissioner Geml to adopt the Agenda as Amended on August 10, 2016, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Commissioner Geml to approve the minutes of July 27, 2016, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

NONE

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Corrections Officer Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE AMENDED CORRECTIONS OFFICER ELIGIBILITY LIST FROM JULY 27, 2016

MOTION

A motion was made by Commissioner Geml to review and approve the Amended Corrections Officer Eligibility List from July 27, 2016, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Dispatcher's Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Deputy's Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT-1 ELIGIBILITY LIST- AMENDED TO INCLUDE EXPIRATION DATE

MOTION

A motion was made by Commissioner Geml to review and approve the Law Enforcement Sergeant-1 Eligibility List-Amended to include expiration date, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS SERGEANT-1 ELIGIBILITY LIST TO INCLUDE EXPIRATION DATE

MOTION

A motion was made by Commissioner Geml to review and approve the Corrections Sergeant-1 Eligibility List to include expiration date, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS SERGEANT ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Corrections Sergeant Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT (FULL) ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Law Enforcement Sergeant (Full) Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION AND TERMINATION FORMS FOR:

- | | | |
|---------------------|------------------------|------------------------------------|
| • Maria Balsama | Corrections Sergeant 1 | Promoted Effective August 6, 2016 |
| • Gianna Caporuscio | Corrections Officer | Hired Effective August 13, 2016 |
| • Eric Chene | Corrections Sergeant | Promoted Effective August 6, 2016 |
| • Jason Harvey | Corrections Officer | Hired Effective August 14, 2016 |
| • Tracey Licari | Dispatcher | Hired Effective August 15, 2016 |
| • Andrew Osbron | Corrections Officer | Hired Effective August 15, 2016 |
| • Nancy Oermann | Deputy | Terminated Effective July 17, 2016 |
| • Stephen Sieradzki | Deputy | Retired Effective October 21, 2016 |
| • Donald Sepke | Sergeant 1 | Retired Effective August 12, 2016 |

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATION RESULTS AND RECOMMEND FOR HIRE:

- Mitchell Ickes
- Mark Tillman

MOTION

A motion was made by Commissioner Geml to approve and recommend for hire the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

OLD BUSINESS

LIEUTENANT DOHERTY NOTIFIED THE CIVIL SERVICE COMMISSION THAT THE ADMINISTRATION OF THE SHERIFF'S OFFICE MADE A DECISION TO KEEP THE STANDARDS WE HAVE NOW FOR PHYSICAL EVALUATIONS AND ANY HIRING OF CORRECTIONS OFFICERS AND DISPATCHERS NEED TO MEET MCOLES STANDARDS FOR THEIR PHYSICAL EVALUATION.

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16023 DATED 7/21/16 IN THE AMOUNT OF \$500.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION FOR:

- Tracey Licari

MOTION

A motion was made by Commissioner Geml to approve the above invoice, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #711014714 DATED 7/7-7/29/16
IN THE AMOUNT OF \$436.00 FOR PRE-EMPLOYMENT PHYSICAL EVALUATION FOR:**

- Andrew Osbron
- Tracey Licari
- Jason Harvey
- Mark Tillman

MOTION

A motion was made by Commissioner Geml to approve the above invoice, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**RECEIVE AND FILE LETTER FROM DEPUTY BRANDON WILEY AND DEPUTY DEREK REED
REQUESTING TO INCLUDE PRIOR LAW ENFORCEMENT EXPERIENCE IN THE LE
SERGEANT-1 PROMOTIONAL EXAM.**

MOTION

A motion was made by Commissioner Geml to receive and file the above and to respond with the same letter as Deputy Yax's request, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**RECEIVE AND FILE EMPCO'S CHALLENGE AND REVIEW POLICY FOR PROMOTIONAL
EXAMS.**

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at or about 9:41 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, August 24, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk