



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Carmella Sabaugh
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, August 24, 2016 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, August 24, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:18 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: John Schapka, Office of Corporation Counsel
Lt. Robert Doherty, Sheriff's Office Representative

Absent: Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA AS AMENED ON AUGUST 24, 2016

MOTION

A motion was made by Commissioner Geml to adopt the Agenda as Amended on August 24, 2016 to add item 9f, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Commissioner Geml to approve the minutes of August 10, 2016, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

Phone: (586) 783-8142
Fax: (877) 443-9505
clerk.macombgov.org/civilservice

REVIEW CIVIL SERVICE COMMISSION 2016 BUDGET

MOTION

A motion was made by Commissioner Geml to receive and file the 2016 budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Dispatcher's Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Deputy's Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT-1 ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Sergeant-1 Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE LIEUTENANT'S ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Lieutenant's Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATION REQUESTS FOR:

- Robert Hunter Dispatcher
- Dylan Jones Dispatcher
- Stephanie Oswald Dispatcher
- Dedra West Dispatcher

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL

VACANT POSITION AND TERMINATION FORMS FOR:

- | | | |
|------------------|---------------------|-------------------------------------|
| • Susan Dumas | LE Sergeant-1 | Promoted Effective August 13, 2016 |
| • Mitchell Ickes | Dispatcher | Hired Effective August 29, 2016 |
| • Thomas Kling | Sergeant | Retired Effective September 2, 2016 |
| • Mark Tillman | Corrections Officer | Hired Effective September 12, 2016 |

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATION RESULTS AND RECOMMEND FOR HIRE:

- Aaron Hoke
- Mohammed Huda

MOTION

A motion was made by Commissioner Geml to approve and recommend for hire the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

OLD BUSINESS

NONE

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16076 DATED 8/11/16 IN THE AMOUNT OF \$1,000.00 AND INVOICE #16089 DATED 8/18/16 IN THE AMOUNT OF \$500.00 FOR A TOTAL OF \$1,500.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:

- Aaron Hoke
- Mohammed Huda
- Mark Tillman

MOTION

A motion was made by Vice-Chair McGee to approve the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

SELECT A PROCTOR FOR SEPTEMBER 8, 2016 DISPATCH VIDEO EXAM.

Commissioner Geml agreed to proctor the above exam.

SELECT A PROCTOR FOR SEPTEMBER 9, 2016 LAW ENFORCEMENT SERGEANT 1 EXAM.

Vice-Chair McGee agreed to proctor the above exam.

SELECT A PROCTOR FOR SEPTEMBER 15, 2016 CORRECTIONS SERGEANT 1 EXAM.

Chairman Stanley agreed to proctor the above exam.

REVIEW THE SCORING POLICY FOR LAW ENFORCEMENT SERGEANT-1 AND CORRECTIONS

SERGEANT-1.

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

THE SHERIFF'S OFFICE REQUESTED THAT ANY DEPUTY OR CORRECTIONS OFFICER WHO SIGNED UP FOR THE PROMOTIONAL EXAM BUT DID NOT QUALIFIED, BE REIMBURSED FOR THE PURCHASE OR RENTAL OF THEIR BOOKS WITH ACCEPTABLE PROOF.

MOTION

A motion was made by Commissioner Geml to approve the reimbursement, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at or about 9:58 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, September 14, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk