



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Carmella Sabaugh
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, November 9, 2016 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, November 9, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: John Schapka, Office of Corporation Counsel
Lt. Robert Doherty, Sheriff's Office Representative
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Geml to adopt the Agenda for November 9, 2016, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the minutes of October 26, 2016, supported by Commissioner Geml. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2016 BUDGET

MOTION

A motion was made by Vice-Chair McGee to approve the 2016 Budget and transfer of funds, supported by Commissioner Geml. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE COMPUTER MAINTENANCE CLERK #16-231 ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Computer Maintenance Clerk #16-231 Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE THE AMENDED CORRECTIONS OFFICER ELIGIBILITY LIST FOR OCTOBER 26, 2016

MOTION

A motion was made by Vice-Chair McGee to review and approve the Amended Corrections Officer Eligibility List for October 26, 2016, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST FOR NOVEMBER 9, 2016

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List for November 9, 2016, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Deputy's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT (FULL) ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Sergeant (Full) Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE LIEUTENANT'S ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Lieutenant's Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE CAPTAIN'S ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Captain's Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE PRE-EMPLOYMENT REQUESTS FOR MEDICAL AND PSYCHOLOGICAL EXAMINATIONS FOR:

- Lynn Dedenbach
- Ashley Johnson
- Courtney Kiwicz
- Michael Soulliere

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORMS AND RESIGNATION LETTER FOR:

- | | | |
|-----------------|---------------------|--------------------------------------|
| • Bette Grove | Clerical Supervisor | Retiring Effective January 13, 2017 |
| • Aaron Hoke | Corrections Officer | Resigned Effective October 31, 2016 |
| • Lloyd Hulbert | Deputy | Retiring Effective January 13, 2017 |
| • David Kraft | Corrections Officer | Retiring Effective December 16, 2016 |

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

OLD BUSINESS

NONE

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO ERGOMETRICS, INVOICE #127022 IN THE AMOUNT OF \$800.00 FOR ANNUAL DISPATCHER VIDEO EXAM LICENSE.

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

SELECT A PROCTOR FOR THE DISPATCHER VIDEO EXAM ON NOVEMBER 15, 2016 AT 9:00 A.M.

Commissioner Geml volunteered to proctor on November 15, 2016.

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at or about 10:05 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, November 23, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk