



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Carmella Sabaugh  
Macomb County Clerk

## **OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION SPECIAL MEETING**

Wednesday, December 28, 2016 - 9:00 A.M.  
Corporation Counsel Library – 8<sup>th</sup> Floor  
Macomb County Administration Building

### MINUTES

The Macomb County Civil Service Commission held a Special Meeting on Wednesday, December 28, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:41 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Also Present: John Schapka, Office of Corporation Counsel  
Lt. Robert Doherty, Sheriff's Office Representative

Absent: Amy Lumetta, Human Resources and Labor Relations

### **ADOPTION OF AGENDA**

#### **MOTION**

A motion was made by Vice-Chair McGee to adopt the Agenda for December 28, 2016, supported by Commissioner Geml. **THE MOTION CARRIED.**

#### **MINUTES**

#### **MOTION**

A motion was made by Commissioner Geml to approve the minutes of December 14, 2016, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

### **PUBLIC PARTICIPATION**

NONE

## **BUSINESS**

### **REVIEW CIVIL SERVICE COMMISSION 2016 BUDGET**

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the 2016 Budget, supported by Commissioner Geml. **THE MOTION CARRIED.**

## **PERSONNEL**

### **REVIEW AND APPROVE AMENDED TELEPHONE OPERATOR #16-504 ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Telephone Operator #16-504 Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Deputy's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **RECEIVE AND FILE PRE-EMPLOYMENT REQUESTS FOR MEDICAL AND PSYCHOLOGICAL EXAMINATIONS FOR:**

- Nicholas Haggerty      Corrections Officer
- James O'Connor III      Corrections Officer
- King Thomason V      Corrections Officer
- Christopher Verbic      Corrections Officer

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **RECEIVE AND FILE TERMINATION FORMS AND RESIGNATION LETTER FOR:**

- Lynn Dedenbach      Corrections Officer      Resigned Effective December 15, 2016
- Daniel Degraw      Deputy      Retiring Effective January 12, 2017
- William Pace      Corrections Sergeant      Retiring Effective January 27, 2017
- Patrick Richard      Corrections Sergeant      Retiring Effective December 29, 2016

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

**RECEIVE AND FILE MEMO FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:**

- |                      |        |                                    |
|----------------------|--------|------------------------------------|
| • Alexander Allen    | Deputy | Promoted Effective January 1, 2017 |
| • Morgan Cooney      | Deputy | Promoted Effective January 4, 2017 |
| • William Eisenhardt | Deputy | Promoted Effective January 3, 2017 |
| • Paul Harrison      | Deputy | Promoted Effective January 5, 2017 |
| • Alexandrina Lopez  | Deputy | Promoted Effective January 6, 2017 |
| • Scott Montgomery   | Deputy | Promoted Effective January 2, 2017 |

**MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND FOR HIRE FOR:**

- |                      |                                     |
|----------------------|-------------------------------------|
| • Emily Carey        | Dispatcher                          |
| • Sana Khan          | Dispatcher                          |
| • Michael Pfeiffer   | Corrections Officer                 |
| • Christopher Verbic | Corrections Officer – Physical only |

**OLD BUSINESS**

**REVIEW AND APPROVE UPDATED CORRECTIONS OFFICER AND DISPATCHER'S APPLICATION – TABLED FROM DECEMBER 14, 2016**

**MOTION**

A motion was made by Vice-Chair McGee to approve the Corrections Officer and Dispatcher's application and for military discharges, only those with honorable discharges can be accepted, supported by Commissioner Geml. **THE MOTION CARRIED.**

**NEW BUSINESS**

**REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16274, DATED 12/19/16 IN THE AMOUNT OF \$1,000.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:**

- Michael Pfeiffer Jr.
- Sana Khan

**MOTION**

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**DISCUSS IF ELIGIBILITY LISTS FOR CLERICAL POSITIONS SHOULD CONTAIN ALL APPLICANTS THAT HAD APPLIED, OR ONLY THE ONES THAT WERE SELECTED FOR AN INTERVIEW.**

**MOTION**

A motion was made by Commissioner Geml to accept only the names that were selected for an interview for clerical eligibility lists, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

## **ADJOURNMENT**

### **MOTION**

A motion was made by Commissioner Geml to adjourn the meeting at or about 10:09 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, January 11, 2017 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8<sup>th</sup> floor. **THE MOTION CARRIED.**

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Shirley Maniaci, Senior Secretary to  
Macomb County Civil Service Commission

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Carmella Sabaugh, Macomb County Clerk