



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Karen A. Spranger
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, February 22, 2017 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, February 22, 2017, in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: John Schapka, Office of Corporation Counsel
Lt. Robert Doherty, Sheriff's Office Representative

Absent: Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Geml to adopt the Agenda for February 22, 2017, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Commissioner Geml to approve the meeting minutes of February 8, 2017, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

Vincent Stabile

BUSINESS

CIVIL SERVICE COMMISSION MEETING CHANGES:

- March 8, 2017 – Cancel
- March 22, 2017 meeting change to March 29, 2017
- May 24, 2017 meeting change to Tuesday, May 23, 2017

MOTION

A motion was made by Commissioner Geml, to keep the March meetings as scheduled and change May 24th meeting to Tuesday, May 23rd, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE SENIOR SECRETARY #17-38 ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Senior Secretary Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Dispatcher's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Deputy's Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Sergeant Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE REQUESTS FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS FOR:

- Shane Nabozny Corrections Officer
- Timothy Sexton Corrections Officer
- Zachary Terry Corrections Officer

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION AND TERMINATION FORMS AND LETTER FOR:

- | | | |
|--------------------|---------------------|--|
| • Daniel Andary II | Corrections Officer | Reclassified Effective February 16, 2017 |
| • Matthew Glaser | Corrections Officer | Hired Effective February 24, 2017 |
| • Jean Kenny | Dispatcher | Retired Effective March 10, 2017 |
| • Andrea Perry | Corrections Officer | Resigned Effective February 8, 2017 |
| • Michael Rodolfo | Corrections Officer | Hired Effective February 27, 2017 |
| • Angela Salisbury | Dispatcher | Resigned Effective March 10, 2017 |
| • Stephen Sears | Corrections Officer | Hired Effective February 26, 2017 |
| • Carla Verschatse | Corrections Officer | Hired Effective February 25, 2017 |

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND FOR HIRE:

- Zachary Harmon
- Timothy Sexton

MOTION

A motion was made by Vice-Chair McGee to approve and recommend to hire the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

OLD BUSINESS

None

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16344, DATED 2/9/17 IN THE AMOUNT OF \$1,500.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:

- | | |
|-------------------|---------------------|
| • Stephen Sears | Corrections Officer |
| • Matthew Glaser | Corrections Officer |
| • Michael Rodolfo | Corrections Officer |

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #711316668, DATED 1/27/17 IN THE AMOUNT OF \$109.00 FOR PHYSICAL EXAMS FOR:

- | | |
|------------------|---------------------|
| • Zachary Harmon | Corrections Officer |
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MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at 10:00 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, March 8, 2017 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Karen A. Spranger, Macomb County Clerk