



Civil Service Commission

Macomb County Sheriff's Office
120 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Karen A. Spranger
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, February 14, 2018 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building
1 S. Main Street, Mount Clemens, 48043

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, February 14, 2018 in the Corporation Counsel Library on the 8th Floor of the Administration Building at 1 S. Main Street, Mt. Clemens. The Chairman called the meeting to order at 9:24 a.m. with the following members present:

Present: Robert Stanley, Chairman
Ronald Geml, Commissioner
Diane McGee, Vice-Chair

Also Present: Sgt. 1 Ron Murphy, Sheriff's Office Representative
John Schapka, Office of Corporation Counsel

Absent Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Geml to adopt the agenda for February 14, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Commissioner Geml to approve the meeting minutes of January 24, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

NONE

PERSONNEL

REVIEW AND APPROVE COMPUTER MAINTENANCE CLERK #18-00004 ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Computer Maintenance Clerk #18-00004 Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Corrections Deputy Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Dispatcher Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST FOR JANUARY 10, 2018 - AMENDED.

MOTION

A motion was made by Commissioner Geml to approve the amended Deputy Eligibility List for January 10, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST FOR FEBRUARY 14, 2018.

MOTION

A motion was made by Commissioner Geml to approve the Deputy Eligibility List for February 14, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE LIEUTENANT ELIGIBILITY LIST FOR JANUARY 24, 2018 - AMENDED.

MOTION

A motion was made by Commissioner Geml to approve the amended Lieutenant Eligibility List for January 24, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE CAPTAIN ELIGIBILITY LIST FOR JANUARY 24, 2018.

MOTION

A motion was made by Vice-Chair McGee to approve the Captain Eligibility List for January 24, 2018, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORM AND LETTER OF RESIGNATION FOR:

- Jan Jones Dispatcher Resigned Effective February 6, 2018

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:

- | | | |
|-----------------|--------------------|-----------------------------------|
| • Kim Silvestro | Dispatcher | Hired Effective February 12, 2018 |
| • Kevin Smith | Corrections Deputy | Hired Effective February 11, 2018 |
| • Parker Wagner | Corrections Deputy | Hired Effective February 12, 2018 |

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND TO HIRE:

- | | |
|-----------------------|--------------------|
| • Samantha Hammontree | Corrections Deputy |
| • Allison Krulikowski | Dispatcher |
| • Sonya Payne | Corrections Deputy |

MOTION

A motion was made by Vice-Chair McGee to approve the above for hire, supported by Commissioner Geml. **THE MOTION CARRIED.**

OLD BUSINESS

PER EMPCO, THE DISPATCH SUPERVISOR EXAM FEE WILL BE \$100 RESET FEE AND \$24.00 PER CANDIDATE TO RUN THE EXAM AGAIN.

The Civil Service Commissioners acknowledged the above.

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #17052 DATED 1/24/18 IN THE AMOUNT OF \$1,000.00, INVOICE #17059 DATED 1/25/18 IN THE AMOUNT OF \$500.00, INVOICE #17067 AND #17071 DATED 2/2/18 IN THE AMOUNT OF \$500.00 EACH FOR A TOTAL OF \$2,500.00 FOR PSYCHOLOGICAL EVALUATIONS FOR:

- | | |
|-----------------------|--------------------|
| • Kimberly Silvestro | Dispatcher |
| • Toni Schunk | Corrections Deputy |
| • Samantha Hammontree | Corrections Deputy |
| • Allison Krulikowski | Dispatcher |
| • Sonya Payne | Corrections Deputy |

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #711902172 DATED 1/8/18 IN THE AMOUNT OF \$109.00, INVOICE #711902914 DATED 1/17/18 IN THE AMOUNT OF \$109.00, INVOICE #711903051 DATED 1/17/18 IN THE AMOUNT OF \$109.00, AND INVOICE #711902278 DATED 1/17/18 IN THE AMOUNT OF \$109.00 TOTALING \$436.00 FOR PHYSICAL EVALUATIONS FOR:

- Samantha Hammontree
- Kimberly Silvestro
- Allison Krulikowski
- Sonya Payne

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

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clerk.macombgov.org/civilservice

REVIEW AND APPROVE PAYMENT TO ERGOMETRICS, INVOICE #130955 DATED 1/31/18 IN THE AMOUNT OF \$33.00 FOR DISPATCHER VIDEO EXAM HELD JANUARY 25, 2018.

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW RFPS RECEIVED FROM PSYCHOLOGISTS FOR PSYCHOLOGICAL EVALUATIONS.

MOTION

A motion was made by Vice-Chair McGee to **TABLE** this until the February 28, 2018 meeting, supported by Commissioner Geml. **THE MOTION CARRIED.(TABLED)**

REVIEW AND APPROVE 2017 ANNUAL REPORT TO BE SENT TO THE MACOMB COUNTY EXECUTIVE AND MACOMB COUNTY BOARD OF COMMISSIONERS.

MOTION

A motion was made by Vice-Chair McGee to approve the 2017 Annual Report to be sent to the County Executive and the Board of Commissioners after the Clerk's name was changed to as receiving a copy, supported by Commissioner Geml. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at 10:09 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, February 28, 2018 at 9 a.m in the Finance Conference Room, 2nd Floor of the Talmer Building at 120 N. Main Street, Mt. Clemens. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary
Macomb County Clerk's Office

Karen A. Spranger, Macomb County Clerk