



Civil Service Commission

Macomb County Sheriff's Office
120 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Kathy Smith
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, May 23, 2018 - 9:00 A.M.
Clerk's Conference Room – 1st Floor
Macomb County Talmer Building
120 N. Main Street, Mount Clemens, 48043

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, May 23, 2018 in the Clerk's Conference Room on the 1st Floor of the Talmer Building at 120 N. Main Street, Mt. Clemens. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: Lt. Rob Doherty, Sheriff's Office Representative

Absent: John Schapka, Office of Corporation Counsel
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Geml to adopt the agenda for May 23, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Commissioner Geml to approve the meeting minutes of May 9, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

REVIEW AND APPROVE THE 2018 CIVIL SERVICE COMMISSION BUDGET.

MOTION

A motion was made by Commissioner Geml to approve the 2018 budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE COMPUTER MAINTENANCE CLERK #18-00194 ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Computer Maintenance Clerk #18-00194 Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Corrections Deputy Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Deputy Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORM FOR:

- Brian Walker Intelligence Analyst Resigned Effective May 18, 2018

MOTION

A motion was made by Commissioner Geml to **TABLE** the above to determine if this position falls under the Civil Service Commission, supported by Vice-Chair McGee. **THE MOTION CARRIED. (TABLED UNTIL JUNE 13, 2018)**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND TO HIRE:

- Amanda Dudek Dispatcher
- Frank Finney Jr. Dispatcher
- Sarah Smith Dispatcher

MOTION

A motion was made by Commissioner Geml to approve the above for possible hire, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

OLD BUSINESS

NONE

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO CONCENTRA INVOICE #712068666, DATED 4/25/18 AND #712081589 DATED 5/2/18 IN THE AMOUNT OF \$109.00 EACH TOTALING \$218.00 FOR PHYSICAL EVALUATIONS FOR:

- Amanda Dudek
- Sarah Smith

MOTION

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO ALPHA PSYCHOLOGICAL SERVICES INVOICE DATED 5/11/18 AND 5/18/18 IN THE AMOUNT OF \$900.00 AND \$450.00 FOR A TOTAL OF \$1,350.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:

- Amanda Dudek
- Frank Finney Jr.
- Sarah Smith

MOTION

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO ERGOMETRICS INVOICE #131959 DATED 5/11/18 IN THE AMOUNT OF \$33.00 FOR SCORING SERVICES FOR THE MAY 1, 2018 DISPATCHER VIDEO EXAM.

MOTION

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at 9:51 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, June 13, 2018 at 9 a.m. in the Clerk's Conference Room on the 1st floor of the Talmer Building at 120 N. Main Street, Mt. Clemens. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary
Macomb County Clerk's Office

Kathy Smith, Macomb County Clerk