



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## Commissioners

Robert Stanley  
Diane McGee  
William A. Froberg

Carmella Sabaugh  
Macomb County Clerk

## **MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, January 19, 2011

The Macomb County Civil Service Commission held their meeting on Wednesday, January 19, 2011 in the Court Administration Conference Room D on the 5<sup>th</sup> floor of the Circuit Court Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Robert Stanley, Chairman  
William Froberg, Vice-Chair  
Diane McGee, Commissioner

Also present:

Lt. Greg Stone, Sheriff's Office

## **AGENDA**

### **MOTION**

A motion was made by Vice-Chair Froberg, to approve the agenda, supported by Commissioner McGee. **THE MOTION CARRIED.**

## **MINUTES**

### **MOTION**

A motion was made by Vice-Chair Froberg, to approve the December 8, 2010 meeting minutes, supported by Commissioner McGee. **THE MOTION CARRIED.**

## **PUBLIC PARTICIPATION**

None

## **BUSINESS**

### **ELECTION OF OFFICERS**

Commissioner McGee nominated Commissioner Stanley as Chairman, supported by Commissioner Froberg. Commissioner Robert Stanley accepted the nomination. A vote was taken and Commissioner Robert Stanley was elected Chairman for Fiscal Year 2011.

Commissioner McGee nominated Commissioner Froberg as Vice-Chairman. Commissioner Froberg declined the nomination. Commissioner Froberg nominated Commissioner McGee as Vice-Chairman, supported by Chairman elect Stanley. Commissioner Diane McGee accepted the nomination. A vote was taken and Commissioner Diane McGee was elected Vice-Chairman for Fiscal Year 2011.

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Unofficial Minutes of the Macomb County Civil Service Commission Meeting, January 19, 2011 at 9:00 a.m. held at Macomb County Circuit Court, 5<sup>th</sup> Floor Court Administration Conference Room D, 40 N. Main Street, Mount Clemens, MI 48043.  
These minutes may be amended and remain unofficial until formally adopted by the commission at a meeting.

### **REVIEW CIVIL SERVICE BUDGET**

#### **MOTION**

A motion was made by Commissioner Froberg, to receive and file the Civil Service budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

### **REVIEW ERGOMETRICS DISPATCHER TEST RESULTS**

#### **MOTION**

A motion was made by Vice-Chair McGee, to receive and file Ergometrics Dispatcher **test results** taken on December 16, 2010, supported by Commissioner Froberg. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE 2010 ANNUAL REPORT**

#### **MOTION**

A motion was made by Commissioner Froberg, to approve the 2010 Civil Service Commission Annual Report as presented, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

### **PERSONNEL**

#### **MOTION**

A motion was made by Vice-Chair McGee, to receive and file memo regarding Resignation of the following:

- Corrections Officer Sara Smith

supported by Commissioner Froberg. **THE MOTION CARRIED.**

#### **MOTION**

A motion was made by Commissioner Froberg, to receive and file Recommendation to Fill Forms regarding Promotions of the following:

- Captain John Roberts to Chief of Staff
- Lieutenant Elizabeth Darga to Captain
- Sergeant Brian Kozlowski to Lieutenant
- Sergeant-1 Lance Folson to Sergeant
- Deputy Melissa Stevens to Sergeant-1
- Corrections Officer Brian Sywak to Deputy
- Corrections Officer Brant Perry to Deputy

supported by Vice-Chair McGee. **THE MOTION CARRIED.**

#### **MOTION**

A motion was made by Commissioner Froberg, to receive and file memo regarding Reclassification of the following:

- Deputy Brent Whitney to Corrections Officer

supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**MOTION**

A motion was made by Commissioner Froberg, to approve the Corrections Officer Eligibility list dated January 19, 2011, supported by Vice-Chair McGee. **THE MOTION CARRIED.** Applications and eligibility list will be forwarded to the Sheriff's Office.

**MOTION**

A motion was made by Commissioner Froberg, to approve the Dispatcher Eligibility list dated January 19, 2011, supported by Vice-Chair McGee. **THE MOTION CARRIED.** Applications and eligibility list will be forwarded to the Sheriff's Office.

**INVOICES**

None

**NEW BUSINESS**

Lt. Stone indicated there were four (4) candidates interviewed and recommended for hire. Commissioner Froberg complimented the secretary for a job well done on the 2010 Annual Report.

**ADJOURNMENT**

**MOTION**

A motion was made by Commissioner Froberg, to adjourn the meeting at 9:34 a.m., supported by Vice-Chair McGee, until the next meeting of Wednesday, February 9, 2011 at 9:00 a.m. in Court Administration Conference Room D on the 5<sup>th</sup> floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED.**



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Kim Cady, Administrative Secretary

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Carmella Sabaugh, Macomb County Clerk