



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## Commissioners

Robert Stanley  
Diane McGee  
William A. Froberg

Carmella Sabaugh  
Macomb County Clerk

## **MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, March 14, 2012

The Macomb County Civil Service Commission held their meeting on Wednesday, March 14, 2012 in the County Clerk's Conference Room on the 1st floor of the Circuit Court Building. The Chairman called the meeting to order at 9: a.m. with the following members present:

Robert Stanley, Chairman  
Diane McGee, Vice-Chairperson  
William Froberg, Commissioner  
George Brumbaugh, Corporation Counsel

Also present:

Lt. Michalke, Sheriff's Office Representative  
Orletta Cross Human Resources Representative

## **ADOPTION OF AMENDED AGENDA**

### **MOTION**

A motion was made by Vice-Chair McGee to approve the amended agenda for March 14, 2012, supported by Commissioner Froberg. **THE MOTION CARRIED.**

## **MINUTES**

### **MOTION**

A motion was made by Commissioner Froberg to approve the February 8, 2012 meeting minutes, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

## **PUBLIC PARTICIPATION**

None

## **BUSINESS**

## **REVIEW CIVIL SERVICE COMMISSION BUDGET**

### **MOTION**

A motion was made by Commissioner Froberg to receive and file the Civil Service Commission budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

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**REVIEW AND APPROVE 2011 CIVIL SERVICE COMMISSION ANNUAL REPORT (TABLED FROM 2/8/12)**

**MOTION**

A motion was made by Commissioner Froberg to publish and receive and file the 2011 Annual Report, supported by Chairman Stanley. **THE MOTION CARRIED.**

**UPDATE COMMISSIONERS BINDERS WITH POLC LETTER OF UNDERSTANDING RE: PROMOTION FROM SGT-1 TO SGT.**

The binder additions were distributed to the Commissioners and Corporate Counsel to receive and file regarding the POLC Letter of Understanding for Promotion from Sgt-1 to Sgt. Testing has been eliminated.

**PERSONNEL**

**REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

**MOTION**

A motion by Vice-Chair McGee to approve the Corrections Officer Eligibility List, supported by Commissioner Froberg. **THE MOTION CARRIED.**

**DISCUSS SPECIFIC APPLICANTS MILITARY DISCHARGE "NATURE OF SEPARATION"**

Commissioners discuss nature of military separation for a specific applicant. The applicant received an "entry-level compassionate discharge" due to multiple deaths in immediate family.

**MOTION**

A motion was made by Vice-Chair McGee to allow specific Corrections Officer applicant to be placed on the Eligibility List without Honorable Military Discharge, supported by Commissioner Froberg. **THE MOTION CARRIED.**

**REVIEW MACOMB COUNTY UNDERSHERIFF LAGERQUIST MEMORANDUM REGARDING RECLASSIFICATION FOR JOSEPH FERRANTE, FROM DEPUTY TO CORRECTIONS DEPUTY - (3/1/12)**

Receive and file Undersheriff Lagerquist's memorandum.

**REVIEW MCSO REQUEST FOR PSYCHOLOGICAL AND PHYSICAL EXAMINATIONS FOR CORRECTIONS OFFICERS APPLICANTS AND DISPATCHER APPLICANT:**

- Jennifer Bancroft
- Mitchell Blount
- Derek Gallagher
- Shawn Kramer
- Vincent Richards
- Dane Seltzer
- Ali Sobh

- Christopher Stimage
- Giuseppe Troncone
- Lindsey McCord – Dispatcher

**REVIEW BOTH PHYSICAL AND PSYCHOLOGICAL EXAMINATION RESULTS FOR THE FOLLOWING APPLICANTS:**

- Mitchell Blount
- Derek Gallagher
- Ali Sobh
- Giuseppe Troncone

**MOTION**

Motion by Commissioner Froberg to recommend Mitchell Blount, Derek Gallagher, Ali Sobh and Giuseppe Troncone for hire, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**REVIEW PSYCHOLOGICAL EXAMINATIONS RESULTS ONLY FOR THE FOLLOWING APPLICANTS:**

- Jennifer Bancroft
- Shawn Kramer
- Vincent Richards
- Dane Seltzer
- Christopher Stimage

Receive and file Psychological Examination results for the above five applicants. Commissioners will review Physical Examination results when received to determine their eligibility for recommendation for hire at the next Civil Service Commission or a Special Civil Service Commission meeting if requested by the Sheriff's Office.

**NEW BUSINESS**

**REVIEW AND APPROVE FOR PAYMENT MICHAEL VREDEVOOGD, PC INVOICE #2012-1 DATED 3/5/12 FOR \$585.00 FOR THREE (3) FITNESS FOR DUTY PSYCHOLOGICAL EVALUATIONS @ \$195.00.**

**MOTION**

A motion was made by Vice-Chair McGee to pay the Psychological Testing Invoice # 2012-1, supported by Commissioner Froberg. **THE MOTION CARRIED.**

**MICHAEL VREDEVOOGD, PC INVOICE #2012-2 DATED 3/12/12 FOR \$1,170.00 FOR SIX (6) FITNESS FOR DUTY PSYCHOLOGICAL EVALUATIONS @ \$195.00.**

**MOTION**

A motion was made by Vice-Chair McGee to pay the Psychological Testing Invoice # 2012-2, supported by Commissioner Froberg. **THE MOTION CARRIED.**

**CONCENTRA MEDICAL CENTER – FRASER INVOICE # 708153215 DATED 2/29/12 FOR \$93.25 FOR ONE (1) PRE-PLACEMENT PHYSICAL EXAMINATION FOR CORRECTIONS OFFICER.**

**MOTION**

A motion was made by Vice-Chair McGee to pay the Concentra Physical Pre-employment Testing Invoice #708153215 dated 2/29/12 for \$93.25, supported by Commissioner Froberg. **THE MOTION CARRIED.**

**DISCUSS CORRECTIONS SERGEANT-1 EXAMINATION DETAILS AND DISCUSS CONTINUING THE CORRECTIONS SERGEANT-1 ELIGIBILITY LIST EXPIRING 3/10/12.**

Commissioners discuss sign up posting period for Corrections Sergeant-1 Examination. Chairman Stanley suggests having both inside and outside oral examinations on the same day and having two Civil Service Commissioners attend the sessions.

Commissioners agree to extend the current Corrections Sergeant-1 Eligibility List for 90 days to allow time for testing.

**MOTION**

A motion was made by Vice-Chair McGee to extend the current Corrections Sergeant-1 Eligibility list from its current expiration date of March 10, 2012 for an additional ninety days until June 8, 2012, supported by Commissioner Froberg. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Commissioner Froberg to adjourn the meeting at 9:35 a.m., supported by Vice-Chairperson McGee. Meeting adjourned until the next meeting of Wednesday, April 11, 2012 at 9 a.m. in the County Clerk's Conference Room on the 1<sup>st</sup> floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED.**

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Lynn K Brown, Secretary to  
Civil Service Commission

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Carmella Sabaugh, Macomb County Clerk