



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## Commissioners

Robert Stanley  
Diane McGee  
William A. Froberg

Carmella Sabaugh  
Macomb County Clerk

## **MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, May 9, 2012

The Macomb County Civil Service Commission held their meeting on Wednesday, April 11, 2012 in the County Clerk's Conference Room on the 1st floor of the Circuit Court Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Robert Stanley, Chairman  
Diane McGee, Vice-Chairperson  
William Froberg, Commissioner  
George Brumbaugh, Corporation Counsel

Also present:

Lt. Michalke, Sheriff's Office Representative  
Orletta Cross Human Resources Representative

## **ADOPTION OF AMENDED AGENDA**

### **MOTION**

A motion was made by Commissioner Froberg to approve the amended agenda for May 9, 2012, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

## **MINUTES**

### **MOTION**

A motion was made by Vice-Chair McGee to approve the April 11, 2012 meeting minutes, supported by Commissioner Froberg. **THE MOTION CARRIED.**

## **PUBLIC PARTICIPATION**

None

## **BUSINESS**

## **REVIEW CIVIL SERVICE COMMISSION BUDGET**

### **MOTION**

A motion was made by Commissioner Froberg to receive and file the Civil Service Commission budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

Phone: (586) 783-8142  
Fax: (877) 443-9505  
<http://www.macombcountymi.gov>

Fax-on-demand  
Michigan: (888) 99-CLERK  
Out-of-State: (310) 575-5035

**PERSONNEL**

**REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

**MOTION**

A motion by Vice-Chair McGee to approve the Corrections Officer Eligibility List, supported by Commissioner Froberg. **THE MOTION CARRIED.**

**REVIEW AND APPROVE DEPUTY SHERIFF ELIGIBILITY LIST**

**MOTION**

A motion by Commissioner Froberg to approve the Deputy Sheriff Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**REVIEW VACANCY AUTHORIZATION FORM AND TERMINATION FORM FOR:**

- Doug Kuhn – Corrections Deputy (Retired effective 5/4/12)

Receive and file Authorization Form and Termination Form.

**REVIEW MACOMB COUNTY RECOMMENDATION TO FILL OPEN POSITION FOR:**

- Lindsey McCord – Dispatcher effective 4/27/12
- Jennifer Bancroft – Corrections Officer effective 4/29/12
- Dane Seltzer – Corrections Officer effective 4/30/12
- Christopher Stimage – Corrections Officer effective 4/28/12
- Eric Oke – Deputy effective 4/14/12
- Alan Weir – Deputy effective 4/13/12
- Kevin Gillespie – Sergeant-1 effective 4/13/12
- Matthew Pecha – Sergeant effective 4/13/12

**MOTION**

A motion by Commissioner Froberg to approve the Recommendations to Fill open positions, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**REVIEW PHYSICAL EXAMINATION EVALUATIONS FOR CORRECTIONS OFFICERS APPLICANTS AND DISPATCHER APPLICANT FOR:**

- Daniel Andary II – Corrections Officer
- Kimberly Hummell - Corrections Officer
- Bradley Krueger - Corrections Officer
- Nicholas Macioce - Corrections Officer

**MOTION**

A motion by Vice-Chair McGee to receive and file, supported by Commissioner Froberg. **THE MOTION CARRIED.**

**NEW BUSINESS**

**REVIEW AND APPROVE PAYMENT FOR CONCENTRA MEDICAL CENTERS INVOICE #708195591 DATED 4/3/12 FOR \$54.00 FOR TWO (2) AUDIOGRAM EXAMINATIONS – RETEST FOR CORRECTIONS OFFICER.**

One applicant was incorrectly reported as failing the hearing examination and did not require a retest. Concentra will adjust the bill to reflect \$27.00 for (1) one audiogram examination.

Shawn Kramer is to be informed he has met all physical and psychological examination requirements and his name is to be forwarded to MCSO for recommendation to hire.

**MOTION**

Agenda item tabled to June 13, 2012 Civil Service Meeting to allow time to receive corrected invoice from Concentra Medical Centers.

**REVIEW INFORMATIONAL EMAIL FROM ERGOMETRICS REGARDING FRONTLINE NATIONAL ECOMM VIDEO TESTING**

**MOTION**

A motion by Commissioner Froberg to receive and file Ergometric information, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**DISCUSS COMPENSATION FOR INSIDE AND OUTSIDE ORAL AND WRITTEN EXAMINERS (TABLED FROM APRIL 11, 2012 MEETING)**

Lt. Michalke requests Civil Service Commissioners consider an increase in the compensation of the examiners for outside oral examiners from \$20 per hour to \$30 per hour.

**MOTION**

A motion by Vice-Chair McGee to compensate outside oral examiners at \$30 per hour, supported by Commissioner Froberg. **THE MOTION CARRIED.**

**REVIEW LETTER FROM COUNTY EXECUTIVE MARK HACKEL REGARDING VICE-CHAIR MCGEES REAPPOINTMENT**

Receive and file letter from County Executive Mark Hackel regarding Vice-Chair McGee's reappointment.

**DISCUSS CONCENTRA PRE-EMPLOYMENT PHYSICAL EXAMINATIONS HEARING EVALUATION COMPLIANCE WITH MCOLES STANDARDS**

Hearing Consultants Inc had applied incorrect standards not consistent with the MCOLES standards. Concentra and Hearing Consultants Inc have corrected their standards for hearing examinations to be compliant with MCOLES standards.

No automatic retesting will be conducted for failed hearing examinations in the future. The applicant will be notified they have failed the examination and the applicant must pursue any further action at their own expense.

## **ADJOURNMENT**

### **MOTION**

A motion was made by Commissioner Froberg to adjourn the meeting at 9:30 a.m., supported by Vice-Chair McGee. Meeting adjourned until the next meeting of Wednesday, June 13, 2012 at 9 a.m. in the County Clerk's Conference Room on the 1<sup>st</sup> floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED.**

---

Lynn K Brown, Secretary to  
Civil Service Commission

---

Carmella Sabaugh, Macomb County Clerk

Phone: (586) 783-8142  
Fax: (877) 443-9505  
<http://www.macombcountymi.gov>

Fax-on-demand  
Michigan: (888) 99-CLERK  
Out-of-State: (310) 575-5035