



# BOARD OF COMMISSIONERS

1 S. Main St., 9<sup>th</sup> Floor  
Mount Clemens, Michigan 48043  
586.469.5125 FAX 586.469.5993  
macombcountymi.gov/boardofcommissioners

**JANUARY 17, 2013**

## **NOTICE OF MEETING**

There will be a meeting of the **BOARD OF COMMISSIONERS** on Thursday, January 24, 2013, at **7 p.m.**, on the 9th Floor of the County Administration Building, in the Commissioners' Board Room, Mount Clemens.

**(Invocation this month is by Commissioner Toni Mocerì)**

## **PRELIMINARY AGENDA**

1. Correspondence from Executive
2. Adoption of Proclamations:
  - a) Commending Jonathan Chmura – Eagle Scout (offered by Sauger) **(page1)** **(attached)**
  - b) Commemorating the Renaming of the Macomb Township Post Office to the Lance Corporal Anthony A. DiLisio Clinton-Macomb Carrier Annex (offered by Sabatini; currently being developed)
  - c) Commending K/E Electric - 25<sup>th</sup> Anniversary (offered by Miller & Sabatini; currently being developed)
3. Request to Purchase Military Service Time **(page 2)** **(attached)**
4. Board Chair Report **(to be provided)**
5. Review of Job Posting for Director of Finance & Policy, Board of Commissioners **(page 4)** **(attached)**
6. Approve Board Rules for 2013-14 **(to be provided by Ad Hoc Committee on Board Rules)**
7. Approve Proposed 2013-14 Committee Structure **(page 8)** **(attached)**
8. Approve Proposed 2013 Meeting Calendar **(to be provided)**
9. Appointment of Law Firm **(page 13)** **(attached)**

## **MACOMB COUNTY BOARD OF COMMISSIONERS**

Kathy D. Vosburg  
District 8  
Chair

Marvin E. Sauger  
District 2  
Vice Chair

Fred Miller  
District 9  
Sergeant-At-Arms

Toni Mocerì – District 1

David Flynn - District 4

James L. Carabelli - District 6

Roland Frascchetti- District 10

Bob Smith- District 12

Phillip A DiMaria- District 3

Ray Gralewski- District 5

Don Brown- District 7

Kathy Tocco- District 11

Joe Sabatini- District 13

Any other matters that require Full Board consideration and the committee reports listed above will be attached to your official Full Board agenda.

A handwritten signature in cursive script that reads "Corinne Bedard".

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**Corinne Bedard  
Committee Reporter**

Official Proclamation  
Of the Board of Commissioners  
Macomb County, Michigan

**A Proclamation Commending Jonathan Chmura  
For Achieving the Status of Eagle Scout In the Boy Scouts of America**

Commissioner Marvin E. Sauger,  
On Behalf of the Board of Commissioners,  
Offers the Following Proclamation:

**Whereas**, the Boy Scouts of America was founded in 1910, with a goal of encouraging boys to participate in an organization which fosters and develops physical as well as mental well-being through programs centered around outdoor and educational activities, as well as civic affairs, which are aimed at developing good citizenship and healthy and useful living; and

**Whereas**, the Boy Scouts of America has steadfastly taught its young members that service and assistance to others, rather than one’s self, are the highest attainable goals in life and scouting; and

**Whereas**, an eagle candidate is required to direct a work crew as part of his project. Additionally, the candidate must either solicit donations of materials and/or hold a fundraising project to acquire the monies to purchase the materials needed. Neither the scout nor the Boy Scout troop can benefit in any way; and

**Whereas**, **Jonathan Chmura** is a Boy Scout who has faithfully and devotedly adhered to the teachings and principles of the Boy Scouts of America and participated to such an extent that he has earned and achieved the highest rank possible, that of “Eagle Scout,” which is worthy of public acknowledgement and commendation by this body; and

**Whereas**, **Jonathan Chmura** chose to control the flooding problem in Halmich Park in the City of Warren for his Eagle Scout project. After meeting with the director of Warren’s Parks and Recreation Department, it was decided that a rain garden would help relieve the excess water problem. The hard work Jonathan and his team put forth in building the rain garden will soak up water, filter the water that drains into Red Run, and also provide a small wildlife habitat. Plants that are native to the area were chosen by Jonathan to further enhance the beauty of the garden.

**Now, Therefore**, Be It Resolved By The Board Of Commissioners, Speaking For And On Behalf Of All County Residents As Follows:

I

**That By These Presents**, the Macomb County Board of Commissioners hereby publicly acknowledges and commends **Jonathan Chmura** on achieving the status of “Eagle Scout” a goal which is sought by all who join the Boy Scouts of America but seldom attained and is truly worthy of public recognition.

II

**Be It Further Resolved** that a suitable copy of this Proclamation be presented to **Jonathan Chmura** in recognition of his achieving the rank of Eagle Scout.

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO authorize Stephen Hogan to purchase 14 months of military service time in the Macomb County Employees Retirement System under State Law MCLA 46.12a(14).

INTRODUCED BY: David Flynn, Chairman

SEE ATTACHED MATERIAL FOR REQUEST AND COST.

The cost will remain the same through December 31, 2013.

COMMITTEE/MEETING DATE

Full Board 1-24-13

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# EMPLOYEES' RETIREMENT SYSTEM

3

10 N. Main St., 12th Floor  
Mt. Clemens, Michigan 48043  
586-469-5250 Fax 586-469-5847

Mark A. Hackel  
County Executive

## COMMISSION MEMBERS

Chairman Kathy D. Vosburg, County Commissioner  
Gary Cutler, Employee Representative  
Carol Grant, Employee Representative  
Jerry Moffitt, Deputy County Treasurer  
Peter M. Provenzano, Secretary

Vice-Chairman Darra Slanec, Employee Representative  
Mark Deldin, Deputy County Executive  
Robert Hoepfner, Director of Department of Roads  
Leonard Reinowski, Retiree Representative  
George E. Brumbaugh, Jr., Legal Advisor

TO: Stephen Hogan  
Macomb County Sheriff Dept.

FROM: Peter M. Provenzano   
MCERS Secretary

DATE: December 14, 2012

SUBJECT: Military Service Credit

In answer to your inquiry, your cost to purchase 14 months of military service time in the Macomb County Employees Retirement System under State Law MCLA 46.12a(14) would be \$ 3,368.54 until December 31, ~~2012~~. *2013. (B.H. T.S.)*

If you purchase the above-noted military time and your bargaining unit has not reached a wage settlement with the County for the current year, you will also be billed for an amount equal to five percent of the wage settlement for each year of military time that you purchase. This stipulation also applies to retroactive wage settlements received after retirement.

You are also advised that in the event your bargaining unit has the annuity withdrawal privilege on retirement, the purchase amount of the above time will not qualify. Annuity withdrawal is available only for those sums contributed pursuant to the normal Macomb County Employees Retirement System payroll deductions.

Please note that the Board of Commissioners must approve the purchase by an affirmative vote of not less than three-fifths of its members.

If you wish to request permission to purchase the above noted military service time, please indicate this on this letter and return it to this office. Your request will then be forwarded to the next Full Board meeting for approval. The Board of Commissioners will notify you if approval has been granted, at which point you should contact Cindy Mitchell at (586) 469-6928 for payment arrangement.

PMP:ts

cc: Cindy Mitchell  
Bill Hegarty

*Yes, I would like to purchase My  
14 months of military time.*  
*Stephen M. Hogan*  
*[Signature]*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO review job posting for Director of Finance and Policy, Board of Commissioners

INTRODUCED BY: David Flynn, Board Chairman

**COMMITTEE/MEETING DATE**  
Full Board 1-24-13  
\_\_\_\_\_

MACOMB COUNTY

CLASSIFICATION/POSITION DESCRIPTION

CLASSIFICATION TITLE: Director of Finance and Policy

DEPARTMENT: Board of Commissioners

F.L.S.A. STATUS: Non- Exempt

CURRENT HOURS AND STARTING TIME: Full time (37.5 hours per week) position. This position may have occasional evening and weekend hours.

APPOINTING AUTHORITY: Chairperson of the Board of Commissioners

GENERAL RESPONSIBILITIES

- The employee in this position reports to and serves at the will and discretion of the Chairperson of the Board of Commissioners (Chair).
- Under direction, reviews and interprets proposed budget items and other financial submissions regarding the County budget and financial reports, making recommendations to the Chair or other commissioners as assigned.
- Keeps abreast of regulations or policies that may affect the county's finances and keep the Board of Commissioners informed.
- Conducts research and analysis to strengthen ordinances and resolutions relating to the policy priorities of the Board of Commissioners. Drafts proposed ordinances and resolutions in collaboration with legal counsel. Reviews and interprets ordinances and resolutions presented to the Board of Commissioners and makes recommendations.
- Performs related duties as assigned.

ESSENTIAL FUNCTIONS:

- Reviews and interprets proposed budget items and other financial records and submissions regarding the County budget and finances.
- Prepares statistical analysis, reports and summaries for use by commissioners in committee work and budget reviews.
- Collects, compiles and analyzes outcomes and evaluation data.
- Analyzes governmental best practices and makes recommendations to the Board of Commissioners.

- Monitor fundamental demographic and economic developments through the analysis of information obtained from established financial and trade sources, government agencies and primary sources.
- Researches, evaluates and prepares information related to proposed legislation affecting the County. Reviews and analyzes proposed amendments to existing statutes, etc. on county operations and recommends appropriate actions to the Board of Commissioners in conjunction with Corporation Counsel and/or Independent Counsel.
- Prepares proposed resolutions and policies for the Board of Commissioners. Prepares and presents a variety of reports, presentation materials and other communication pieces for Commissioners and other target audiences.
- Demonstrates the ability to use Microsoft Office, Google Apps and Adobe Acrobat software. Utilizes statistics and analytics program software and social media as needed and appropriate
- Performs other research as assigned.

#### ADDITIONAL FUNCTIONS:

- The statements contained in this position description are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not to be construed as an exhaustive list of all job duties performed.

#### EDUCATION, TRAINING AND EXPERIENCE:

- A Bachelor Degree in Finance, Accounting, Public Administration, Public Policy, Political Science or a related field from an accredited college or university. A Master degree preferred.
- A minimum of two (2) years of experience in the area of legislative or financial policy analysis. Five (5) years of professional experience is preferred.
- Be physically able to perform the essential functions of the position, with or without reasonable accommodation.
- Successful completion of the probationary period for the position of Financial-Legislative Analyst.

#### ADDITIONAL QUALIFICATIONS:



- Effective written and verbal communication skills.
- Ability to establish and maintain effective working relationships with staff, external agencies/groups and the public.
- Proven project management skills.
- Possession of a valid State of Michigan driver's license.
- Possession of an operable insured automobile for authorized department travel.
- Ability to conduct oneself in a professional and responsible manner.

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO approve the proposed 2013-14 committee structure

INTRODUCED BY: David Flynn, Board Chairman

**COMMITTEE/MEETING DATE**  
Full Board 1-24-13

## 2013-2014 COMMITTEE ASSIGNMENTS

Committee Name	Responsibilities	Membership
<b>Audit</b>	See Charter Section 8.3	<b>Committee of the Whole</b>
		Co-Chair: Sabatini
		Co-Chair: Klinefelt
<b>Finance</b>	Budget	<b>Committee of the Whole</b>
	Equalization	Chair: Miller
	Finance	Vice Chair: Mocerri
	Human Resources/Labor Relations	
	Risk Management	
	Purchasing Policies (Charter 8.10)	
	Retirement	
	Treasurer	
	Contracts	
<b>Government Operations</b>	Resolutions	<b>Committee of the Whole</b>
	Boards & Commissions Appointments	Chair: Tocco
	Ethics	Vice Chair: Flynn
	Codification of Ordinances/Resolutions	
	BOC Office operations	
	Independent Counsel	
	Corporation Counsel	
	Rules	
	Clerk/Register of Deeds	
	Executive Office	

<b>Committee Name</b>	<b>Responsibilities</b>	<b>Membership</b>
<b>Economic Development</b>	Planning & Economic Dev. Department	1. Chair: Mijac
	MI Works/WorkForce Development	2. Vice Chair: Carabelli
	Regional Affairs	3. Boyle
		4. Brown
		5. Klinefelt
		6. Mocerri
		7. Smith
		Flynn (ex-officio)
<b>Health &amp; Human Services</b>	Community Services Agency	1. Chair: Mocerri
	DHS	2. Vice Chair: Boyle
	Martha T. Berry Medical Facility	3. Klinefelt
	Veterans Services	4. Mijac
	Community Mental Health	5. Miller
	Health Department	6. Sauger
	Prosecutor's Environmental Unit	7. Tocco
	Senior Services	Flynn (ex-officio)
	MSU Extension	

Committee Name	Responsibilities	Membership
<b>Infrastructure</b>	Facilities & Operations	1. Chair: Carabelli
	Information Technology	2. Vice Chair: Smith
	Parks & Recreation	3. Brown
	Department of Roads	4. Klinefelt
	Public Works	5. Mijac
	Solid Waste Planning Committee	6. Sabatini
		7. Vosburg
		Flynn (ex-officio)
<b>Justice &amp; Public Safety</b>	Juvenile Justice Center	1. Chair: Vosburg
	Emergency Management	2. Vice Chair: Smith
	Sheriff's Office	3. Boyle
	Circuit Court	4. Brown
	District Court	5. Sabatini
	Probate Court	6. Sauger
	Friend of the Court	7. Tocco
	Prosecuting Attorney	Flynn (ex-officio)
	Probation	
	Community Corrections	



RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE APPOINTMENT OF THE KITCH LAW FIRM  
TO REPRESENT MACOMB COUNTY IN PENDING LITIGATION IN MACOMB COUNTY  
CIRCUIT COURT ENTITLED KENDZIERSKI, ET AL VS. MACOMB COUNTY

INTRODUCED BY: David Flynn, Board Chairman

There is presently pending in the Macomb County Circuit Court a lawsuit involving a group of retirees who have been certified as a "class" in an action against the County as a result of co-pays for retirees being increased. The Plaintiffs' theory is that the Collective Bargaining Agreements provided in some instances for a specific co-pay amount and specified certain benefits and that the County was without authority to increase the co-pays. The "class of Plaintiffs" consist of retirees who were members of different bargaining units and whose rights to these health care benefits were reflected in the Collective Bargaining Agreements. The matter has been pending and numerous discussions with the Plaintiff class have been held but the matter is now proceeding into the discovery phase which will involve a great deal of disclosure of documents, taking of depositions, etc. The Office of Corporation Counsel is recommending the appointment of The Kitch Law Firm and, in particular, Ms. Karen Berkery of that firm to represent us along with the current law firm of McConaghy & Nyovich in this matter. Ms. Berkery has represented the County in the past and is the head of The Kitch Law Firm's Human Resources / Personnel Litigation Division and has great experience in handling these types of personnel issues. The Kitch Law Firm will allow us to aggressively defend this case in light of the fact that this matter will now be proceeding to an eventual jury trial in front of Judge Druzinski. It is important that this law firm be involved in this suit at this time as they have a very experienced litigation staff and also are prepared to assist and help in hopefully filing dispositive motions in order to avoid a trial.

We strongly urge the Commissioners to concur in the appointment of The Kitch Law Firm to represent the County in this pending litigation.

COMMITTEE/MEETING DATE

FULL BOARD – 1/24/13